

**NOTICE OF A REGULAR MEETING OF THE  
CHEROKEE DEVELOPMENT AUTHORITY  
112 NORTH GRAND  
CHEROKEE, OK 73728  
WEDNESDAY, JANUARY 27TH, 2021 at 6:00 P.M.**

**CALL TO ORDER: MAYOR KAREN HAWKINS**

- A. PLEDGE OF ALLEGIANCE**
- B. INVOCATION**
- C. ROLL CALL—AMBER K. WILHITE**
- D. APPROVAL OF MINUTES FROM THE JANUARY 13TH, 2021, REGULAR MEETING**

**BUSINESS (TO DISCUSS AND POSSIBLE TAKE ACTION ON THE FOLLOWING):**

- A. APPROVAL OF THE CLAIMS LISTS**
- B. PRESENTATION OF 2020 AUDIT- JANA WALKER**
- C. DECEMBER 2020 FINANCIALS PRESENTED BY RSMEACHAM CPA'S**
- D. BUDGET AMENDMENTS PRESENTED BY RSMEACHAM CPA'S**

**MANAGER'S REPORT**

**NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)**

**ADJOURNMENT**

**ATTEST:**

**FILED IN THE OFFICE OF THE CITY OF CHEROKEE, JANUARY 26, 2021, AT 4:00 P.M.**

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**AMBER K. WILHITE, CITY CLERK**

**NOTICE OF A REGULAR MEETING  
OF THE CITY OF CHEROKEE  
112 NORTH GRAND CHEROKEE, OK 73728  
WEDNESDAY, JANUARY 27TH, 2021  
IMMEDIATELY FOLLOWING THE CDA MEETING**

**CALL TO ORDER: MAYOR KAREN HAWKINS**

- A. ROLL CALL—AMBER K. WILHITE**
- B. APPROVAL OF MINUTES FROM THE JANUARY 13<sup>TH</sup>, 2021, REGULAR MEETING**

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- A. APPROVAL OF THE CLAIMS LISTS**
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- C. DECEMBER 2020 FINANCIALS PRESENTED BY RSMEACHAM CPA'S**
- D. BUDGET AMENDMENTS PRESENTED BY RSMEACHAM CPA'S**
- E. DISCUSS AND CONSIDER TO TAKE ACTION ON ADOPTING A CITIZEN'S PARTICIPATION PLAN FOR FY-2021 CDBG PROGRAM**
- F. DISCUSS AND CONSIDER TO TAKE ACTION ON ADOPTING RESOLUTION 2021-001, A RESOLUTION TO APPLY FOR FY-2021 CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) FOR PROPOSED STREET RESURFACING AND IMPROVEMENTS.**
- G. DISCUSS AND CONSIDER TO TAKE ACTION ON ADOPTION RESOLUTION 2021-002, A RESOLUTION ON LEVERAGE (MATCHING) FUNDS FOR FY-2021 CDBG PROPOSED STREET AND RESURFACING AND IMPROVEMENTS.**

**MANAGER'S REPORT**

**NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)**

**ADJOURNMENT**

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**AMBER K. WILHITE, CITY CLERK**



**CITY OF CHEROKEE**  
112 N. GRAND AVE, CHEROKEE, OK 73728  
P (580) 596-3052 | F (580) 596-2878

## City Manager's Report

Date: January 27, 2021  
To: Honorable Mayor and Council Members  
From: Michael Jones, City Manager  
Subject: Manager's Report

*"RIGHT IS RIGHT, EVEN IF EVERYONE IS AGAINST IT, AND WRONG IS WRONG EVEN IF EVERYONE IS FOR IT."*

WILLIAM PENN

### Cherokee Development Authority

- All information has been submitted to DEQ for the water loss audit. First meeting will be on 2/10/21.
- Generator for Lagoons was scheduled to be installed 1/26/21. Due to how muddy the road was, installation has been rescheduled for next week.

### City of Cherokee

- Election update
  - Special Meeting will be held on 2/4/21
    - Proposition 1 – meetings
    - Proposition 2 – money from trust fund
    - Proposition 3 – investment of money from trust fund
- Parks and Streets
  - After contacting AEC, I learned that we cannot place a streetlight at the corner of E170 Rd and Ohio Street due to that pole being a junction. Our options are we can place a pole 100ft to the east of that corner or 100ft south of that corner. To add a pole and light it would cost the City \$3,000 per pole/light.
  - Major street repairs have been completed
  - When weather is warmer, will order load of asphalt to work on smaller potholes
- Community
  - NextLink antennas are installed and operational. Today NextLink internet was installed at the City Library, RO Plant, Airport, and City Pool.
- Fire Department
  - Kyle Spade is no longer on probation. New bunk gear will be ordered for him.
- City Clerk
  - Utility billing system was not updated for rates over 5,000 gallons (residential) or 3,000 gallons (commercial). Issue has been addressed.

- Police Department
  - Officer Hall was involved in a departmental accident on 1/15/21 while responding to a call with his emergency equipment activated. Officer Hall was transported to an emergency room, where he was later released. OMAG inspected the vehicle on 1/21/21. Vehicle will be taken to Alva for repairs. Internal investigation on Officer Hall's departmental accident is ongoing.

Thank you for the opportunity to serve!

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael Jones', with a stylized flourish at the end.

Michael Jones  
City Manager