

**AMENDED AGENDA
NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, DECEMBER 8TH, 2021, AT 6:00 P.M.**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission, or committee.

CALL TO ORDER: MAYOR KOLBY ARNOLD

- 1. PLEDGE OF ALLEGIANCE**
- 2. INVOCATION**
- 3. ROLL CALL—AMBER K. WILHITE, CITY CLERK**
- 4. CONSENT AGENDA**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE NOVEMBER 10TH, 2021, REGULAR MEETING.**
 - 2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.**
- 5. ITEMS REMOVED FROM CONSENT AGENDA**
- 6. ORDINANCES**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE TAKING ACTION ON ADOPTING ORDINANCE 2021-25, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 18, SECTION 17-413 OF THE CHEROKEE MUNICIPAL CODE 2021, EXTENDING THE EFFECTIVE DATE FOR NEW WATER RATES FROM JANUARY 1, 2022, UNTIL JUNE 1, 2022; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.**
 - 2. CONSIDER AND VOTE TO APPROVE OR DENY DECLARING THE ABOVE ORDINANCE, ORDINANCE 2021-25, AN EMERGENCY.**
 - 3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE TAKING ACTION ON ADOPTING ORDINANCE 2021-26, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 2, ARTICLE 1, SECTION 2-113, SUBSECTION A.1 OF THE CHEROKEE MUNICIPAL CODE 2021, AMENDING THE SALARY OF THE CITY CLERK; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.**
 - 4. CONSIDER AND VOTE TO APPROVE OR DENY DECLARING THE ABOVE ORDINANCE, ORDINANCE 2021-26, AN EMERGENCY.**

7. RESOLUTIONS

1. **CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2021-011, A RESOLUTION OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, TO EXECUTE AUTHORIZING OMAG TO DISTRIBUTE OR APPLY ESCROW ACCOUNT FUNDS TO THE CITY OF CHEROKEE.**

8. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. **NOVEMBER 2021 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.**
2. **MANAGER'S REPORT.**

9. BUSINESS

1. **CONSIDER AND VOTE TO TAKE THE APPROPRIATION AND USE OF \$100,000 FROM THE PROCEEDS OF THE CHEROKEE ELECTRICAL SYSTEM SALE FUND TO BE USED AS LOCAL MATCH FUNDING FOR CALENDAR YEAR 2021, AS RECOMMENDED THROUGH PUBLIC HEARING AS FOLLOWS:**
 - **\$43,750 TO BE USED FOR WATER WELL REPAIR**
 - **\$17,500 TO BE USED FOR WATER FILL STATION REPAIRS**
 - **\$38,750 TO BE USED FOR INTERIOR RECOATING OF THE NORTH WATER TOWER**
2. **COUNCIL TO CONSIDER AND VOTE TO APPROVE OR DENY CHAS PATTERSON'S REQUEST FOR A WAIVER OF SEWER CHARGES ON WATER BILL TO FILL SWIMMING POOL.**
3. **COUNCIL TO CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE 2022 COUNCIL MEETING SCHEDULE.**

10. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

11. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS

12. NEXT SCHEDULED MEETING WILL BE HELD ON JANUARY 12TH, 2022.

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, DECEMBER 7TH, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK

**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, DECEMBER 8TH, 2021
IMMEDIATELY FOLLOWING CDA MEETING**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

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CALL TO ORDER: MAYOR KOLBY ARNOLD

A. ROLL CALL—AMBER K. WILHITE, CITY CLERK

B. CONSENT AGENDA

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE NOVEMBER 10TH, 2021, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

C. ITEMS REMOVED FROM CONSENT AGENDA

D. RESOLUTIONS

1. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2021-011, A RESOLUTION OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, TO EXECUTE AUTHORIZING OMAG TO DISTRIBUTE OR APPLY ESCROW ACCOUNT FUNDS TO THE CITY OF CHEROKEE.

E. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. NOVEMBER 2021 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.
2. MANAGER'S REPORT.

F. BUSINESS

1. CONSIDER AND VOTE TO APPROVE OR DENY B & B EQUIPMENT INVOICE 0136 AS SUBMITTED BY CITY CLERK FOR REVIEW AND APPROVAL AS PART OF THE INVOICING FALLS INTO PRIOR FISCAL YEAR AND IS OUTSIDE OF THE FINANCIAL CONSTRAINTS AS PER STATUTES.
2. CONSIDER AND VOTE TO APPROVE OR DENY CEC CORPORATION INVOICE 18.0088.03-02 AND INVOICE 18.0088.03-03 AS SUBMITTED BY CITY CLERK FOR REVIEW AND APPROVAL AS THE INVOICE FALLS IN THE PRIOR FISCAL YEAR AND IS OUTSIDE OF THE FINANCIAL CONSTRAINTS AS PER STATUTES.

3. COUNCIL TO CONSIDER AND VOTE TO APPROVE OR DENY CHANGE ORDER FOR THE INSTALL PERIMETER FENCE AND GATES FOR AIP 3-40-0016-012-2021, 01211521.
4. COUNCIL TO CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE 2022 COUNCIL MEETING SCHEDULE.
5. COUNCIL TO DISCUSS AND CONSIDER APPOINTMENT OF COMMISSIONER WARD 2.
 - A. INDIVIDUALS THAT HAVE PREVIOUSLY EXPRESSED INTEREST IN THE POSITION:
 - CHELSEY GUFFY
 - AARON REAM
 - PAUL MICHAEL
 - B. CITY MANAGER TO MAKE RECOMMENDATION OF CHELSEY GUFFY FOR APPOINTMENT AS COMMISSIONER FOR WARD 2.
 - C. MAYOR KOLBY ARNOLD TO ADMINISTER OATH OF OFFICE TO APPOINTED COMMISSIONER WARD 2.
- G. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)
- H. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS
- I. NEXT SCHEDULED MEETING WILL BE HELD ON JANUARY 12TH, 2021.

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, DECEMBER 7, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK



CITY OF CHEROKEE

112 N. GRAND AVE, CHEROKEE, OK 73728
P (580) 596-3052 | F (580) 596-2878

City Manager's Report

Date: December 8, 2021
To: Honorable Mayor and Council Members
From: Michael Jones, City Manager
Subject: Manager's Report

"LEADERSHIP IS ALL ABOUT PEOPLE. IT IS NOT ABOUT ORGANIZATIONS. IT IS NOT ABOUT PLANS. IT IS NOT ABOUT STRATEGIES. IT IS ALL ABOUT PEOPLE – MOTIVATING PEOPLE TO GET THE JOB DONE. YOU HAVE TO BE PEOPLE-CENTERED."

GENERAL COLIN POWELL

Cherokee Development Authority

- Pre-construction meeting for water meters / AMI installation is scheduled for December 14th. There is a delay in receiving endpoints. Once supplies have arrived, installation will begin.
- Hydro-vac trailer is expected to be delivered before the end of the month.
- Initial digital mapping for water and sewer lines has been completed. Company is scheduled to come out one more time within the month to finalize flow directions within our system. Upon completion of flow directions, mapping will be complete.

City of Cherokee

- Street Department
 - Waiting on our engineer to release plans for Ohio overlay project. Hoping to submit notice of bid before Christmas, with the anticipation of construction to begin mid-March.
- Cemetery
 - John Deer 17G Compact Excavator has been delayed due to supply issues. We are expecting delivery by the end of February.
- Personnel
 - Christmas Part for employees will be on December 10th at 6:00 PM. All council members are invited to attend.
- Community
 - I applied for a DEQ Brownfield grant to gut the inside of the Old City Hall. Initial walkthrough was conducted today, and traces of lead, mercury, and asbestos was discovered. The next step

will be for a full inspection to be conducted. Once the full inspection is conducted, we will have a better idea of how much the grant will cover.

- Library (Please see page 3)
- City Clerk (Please see page 4)
- Police Department
 - Interviews for Police Officer will be conducted on 12/9/21.
 - Chief's Report

Thank you for the opportunity to serve!

Respectfully submitted,

Michael Jones
City Manager

November Library Report 2021

- 430 patrons in the library
- 14 different activities offered over the month
 - 22 people attended various programs
 - What's Cookin' Cherokee was the most attended program with 12 people
 - ABC was second with 6 people, we read *All Boys Aren't Blue* and are reading *Concrete Rose* in December.
- 12 people used the computers for various tasks. We were gifted \$2000 from an anonymous source to purchase new computers; we are working on that now.
- 471 physical books were checked-out or renewed in the month
- 161 virtual books were checked-out or renewed in the month
- We also began working on ERate in November, filing our Form 470 the first step in the ERate process. Being approved for ERate will allow the Federal and State governments to upgrade our internet from WIFI to wired internet, increase the speed and the reach of our internet, and it will allow all of that to happen free of charge to the City of Cherokee. ERate is a governmental grant open to public schools and libraries across the nation. CCCL will have the process completed and installed by July 1, 2022, and is hoping to increase the speed of our internet to a minimum of 50MBPS.

City of Cherokee
Permits and Licensing
2021

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>	<u>Fees</u>	<u>Money Collected</u>
Contractor License	0	0	3	1	0	1	2	2	2	2	0	0	11	\$ 20.00	\$ 220.00
Plumbing License	0	0	0	2	0	0	3	1	0	0	0	0	6	\$ 10.00	\$ 60.00
Electrical License	0	0	0	1	1	0	1	0	0	0	0	0	3	\$ 10.00	\$ 30.00
Peddlers License *** Daily	0	0	0	1	17	0	0	0	0	2	4	0	24	\$ 5.00	\$ 120.00
*** Monthly	0	0	0	0	0	0	0	0	0	2	0	0	2	\$ 20.00	\$ 40.00
*** Annual	0	0	0	0	0	2	0	0	0	0	1	0	3	\$ 75.00	\$ 225.00
Dispensary License	0	0	0	0	0	0	1	2	0	0	0	0	3	\$ 600.00	\$ 1,800.00
Grower's Facility License	0	0	0	1	0	0	0	0	0	0	0	0	1	\$ 1,500.00	\$ 1,500.00
Processor's Facility License	0	0	0	0	0	0	0	1	0	0	0	0	1	\$ 1,500.00	\$ 1,500.00
Cultivation License	0	0	0	0	0	0	0	0	0	1	0	0	1	\$ 1,500.00	\$ 1,500.00
													0	\$ 750.00	\$ -
Alcoholic Beverage License	2	1	0	0	0	0	0	0	0	0	0	0	3	\$ 100.00	\$ 300.00
Annual Aerial Applicator Permit	0	0	0	2	0	0	0	0	0	0	0	0	2	\$ 250.00	\$ 500.00
Building Permit	2	1	6	1	5	6	2	0	2	2	1	0	26	\$ 25.00	\$ 650.00
Cemetery Permits	0	0	1	0	0	0	0	0	0	0	0	0	1	\$ 20.00	\$ 20.00
Animal Permits	6	4	4	5	6	10	0	4	5	1	2		47	\$ 4.00	\$ 188.00
UTV Permits	3	0	2	2	2	2	3	0	0	0	0		14	\$ 40.00	\$ 560.00
														Total	\$ 9,213.00

** Specialized includes: Tree trimming, Roofing, Glass, etc.

*** Peddler's License: Daily \$5, Monthly \$20, Annually \$75

Repealed Chapter 5 Section 5-113/04-08-2020