

**NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, MARCH 10TH, 2021 at 6:00 P.M.**

CALL TO ORDER: MAYOR KAREN HAWKINS

- A. PLEDGE OF ALLEGIANCE**
- B. INVOCATION**
- C. ROLL CALL—AMBER K. WILHITE**
- D. APPROVAL OF MINUTES FROM THE FEBRUARY 24TH, 2021, REGULAR MEETING**

BUSINESS (TO DISCUSS AND POSSIBLE TAKE ACTION ON THE FOLLOWING):

- A. APPROVAL OF THE CLAIMS LISTS**
- B. FEBRUARY 2021 FINANCIALS PRESENTED BY RSMEACHAM CPA'S**
- C. CONSIDER AND DISCUSS CHAPARREL APARTMENT SEWER USAGE.**

MANAGER'S REPORT

NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, MARCH 9, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK

**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, MARCH 10TH, 2021
IMMEDIATELY FOLLOWING THE CDA MEETING**

CALL TO ORDER: MAYOR KAREN HAKWINS

- A. ROLL CALL—AMBER K. WILHITE**
- B. APPROVAL OF MINUTES FROM THE FEBRUARY 24TH, 2021, SPECIAL MEETING**

BUSINESS (TO DISCUSS AND POSSIBLE TAKE ACTION ON THE FOLLOWING):

- A. APPROVAL OF THE CLAIMS LISTS**
- B. FEBRUARY 2021 FINANCIALS PRESENTED BY RSMEACHAM CPA'S**
- C. DISCUSS AND CONSIDER ORDINANCE 2021-04, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA. REPEALING SUBSECTION J OF CHAPTER 12, SECTION 12-286 OF THE CHEROKEE MUNICIPAL CODE 2020, PROVIDING FOR THE ELIMINATION OF THE ADMINISTRATIVE SITE PLAN REVIEW AND THE ADMINISTRATIVE SITE PLAN REVIEW BOARD; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.**
- D. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.**
- E. DISCUSS AND CONSIDER ORDINANCE 2021-05, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA. AMENDING CHAPTER 12, SECTION 12-101 ENTITLED "PLANNING COMMISSION CREATED", CODIFYING THE CURRENT APPOINTMENT OF THE MEMBERS OF THE GOVERNING BODY AS MEMBERS OF THE PLANNING COMMISSION; REPEALING AND RESERVING CHAPTER 12, SECTION 12-102; AMENDING CHAPTER 12, SECTION 12-101 ENTITLED "EX OFFICIO MEMBERS", BY ELIMINATING THE MAYOR AS AN EX OFFICIO MEMBER AND PERMITTING THE PAYMENT OF THE CITY ENGINEER PURSUANT TO HIS CONTRACT; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY, AND DECLARING AN EMERGENCY.**
- F. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.**
- G. DISCUSS AND CONSIDER ORDINANCE 2021-06, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 11 OF THE CHEROKEE MUNICIPAL CODE 2020, BY THE AMENDMENT OF 11-103 ENTITLED "LIBRARY BOARD CREATED; COMPOSITION; APPOINTMENT AND TERMS OF MEMBERS; QUARTERLY MEETINGS; ANNUAL FILING", PROVIDING THAT THE LIBRARY BOARD SHALL BE THE CITY COUNCIL OF THE CITY; BY THE DELETION OF SECTIONS 11-105 AND 11-106 AND**

RESERVING THOSE SECTIONS; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.

- H. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.**
- I. DISCUSS AND CONSIDER ORDINANCE 2021-07, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING THE DEFINITION OF “FLOODPLAIN ADMINISTRATOR” FOUND IN CHAPTER 12, ARTICLE 4, DIVISION 2, SECTION 12-405 OF THE CHEROKEE MUNICIPAL CODE 2020 ENTITLED “DEFINITIONS”, PROVIDING THAT THE FLOODPLAIN BOARD SHALL BE THE MEMBERS OF THE GOVERNING BODY OF THE CITY OF CHEROKEE: REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.**
- J. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.**
- K. DISCUSS AND CONSIDER ORDINANCE 2021-08, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 5, SECTION 5-904 OF THE CHEROKEE MUNICIPAL CODE 2020, ENTITLED “FAIR HOUSING BOARD CREATED”, PROVIDING FOR THE APPOINTMENT OF THE MEMBERS OF THE GOVERNING BOARD BODY AS MEMBERS OF THE FAIR HOUSING BOARD; REPEALER; SAVINGS, CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.**
- L. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.**
- M. DISCUSS AND CONSIDER ORDINANCE 2021-09, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 8, SECTION 8-408 OF THE CHEROKEE MUNICIPAL CODE 2020, DELETING THE CODE ENFORCEMENT BOARD AND PROVIDING THAT SUCH DUTIES WILL BE ADMINISTRATIVELY PERFORMED BY THE CITY MANGER; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.**
- N. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.**
- O. DISCUSS AND CONSIDER ORDINANCE 2021-10, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 11 OF THE CHEROKEE MUNICIPAL CODE 2020, BY THE AMENDMENT OF SECTION 11-202 ENTITLED “BOARD OF TRUSTEES OF THE CHEROKEE MUNICIPAL CEMETERY”, PROVIDING THAT THE BOARD OF TRUSTEES OF THE CHEROKEE CEMETERY BOARD SHALL BE THE CITY COUNCIL OF THE CITY; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.**
- P. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.**
- Q. DISCUSS AND CONSIDER ORDINANCE 2021-11, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 16, ARTICLE 1 AND 2 OF THE CHEROKEE MUNICIPAL CODE 2020; CHANGING THE NAME OF THE CHEROKEE AIRPORT COMMISSION TO THE AIRPORT BOARD, PROVIDING THAT THEIR DUTIES ARE ADVISORY ONLY AND PROVIDING THE CITY COUNCIL SHALL DIRECT, MANAGE AND OPERATE THE AIRPORT; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.**
- R. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.**

- S. DISCUSS AND CONSIDER ORDINANCE 2021-12, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 12, SECTION 12-416.1 OF THE CHEROKEE MUNICIPAL CODE 2020; PROVIDING THAT THE BOARD OF ADJUSTMENT SHALL SERVE AS THE APPEAL BOARD TO HEAR VARIANCES FROM THE TERMS OF THE FLOODPLAIN ORDINANCE; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.
- T. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.
- U. DISCUSS AND CONSIDER ORDINANCE 2021-13, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 12 OF THE CHEROKEE MUNICIPAL CODE 2020, BY THE AMENDMENT OF SECTION 12-130 ENTITLED "CAPITAL IMPROVEMENT PLANNING COMMITTEE-FUNCTION AND DUTIES", SUBSECTION B PROVIDING THAT THE CAPITAL IMPROVEMENT PLANNING COMMISSION IS NOT A STANDING COMMITTEE BUT SHALL BE APPOINTED, SERVE AND CONDUCT BUSINESS, WHEN AND IF THEY HAVE BUSINESS TO CONDUCT AS DETERMINED BY THE MAYOR OF THE CITY; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.
- V. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.
- W. DISCUSS AND CONSIDER ORDINANCE 2021-14, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 5, ARTICLE 8 OF THE CHEROKEE MUNICIPAL CODE 2020, BY THE ADDITION OF DEFINITIONS 14,15, AND 16 TO SECTION 5-801, PROVIDING FOR DIFFERENT TYPES OF MEDICAL MARIJUANA PROCESSORS AND BY THE AMENDMENT OF SECTION 5-805, SUBSECTION 1 AND 2 PROVIDING FOR THE PERMITTED LOCATION OF TIER I AND TIER II MEDICAL MARIJUANA PROCESSORS; PROVIDING FOR REPEALER; SAVINGS; CODIFICATIONS; SEVERABILITY; PENALTY; AND DECLARING AN EMERGENCY.
- X. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.
- Y. DISCUSS AND CONSIDER ORDINANCE 2021-15, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, REPEALING SECTIONS 11-301 AND 11-302 OF THE CHEROKEE MUNICIPAL CODE 2020, PROVIDING FOR ELIMINATION OF THE PARK BOARD OF COMMISSIONERS; REPEALER; AND DECLARING AN EMERGENCY.
- Z. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.
- AA. DISCUSS AND CONSIDER ORDINANCE 2021-16, ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, REPEALING SUBSECTION J OF CHAPTER 12, SECTION 12-286 OF THE CHEROKEE MUNICIPAL CODE 2020, PROVIDING FOR THE ELIMINATION OF THE ADMINISTRATIVE SITE PLAN REVIEW AND THE ADMINISTRATIVE SITE PLAN REVIEW BOARD; REPEALER; AND DECLARING AN EMERGENCY.
- BB. DISCUSS AND CONSIDER DECLARING THE ABOVE ORDINANCE AN EMERGENCY.
- CC. DISCUSS AND CONSIDER THE PURCHASE OF A GRASSHOPPER MOWER AND SPRAYER COMBINATION AND A TOP HAT TRAILER FROM H-N-I LAWN CARE IN THE AMOUNT OF \$5,000 AND \$1,200 RESPECTIVELY.

DD. DISCUSS AND CONSIDER POSSIBLE ACTION DECLARING AN EMERGENCY IN RESPONSE TO THE SEVERE WEATHER STORM AS PROCLAIMED BY GOVERNOR KEVIN STITT ; WHEREAS, COUNCIL MAY AUTHORIZE MAYOR TO ACT.

MANAGER'S REPORT

NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, MARCH 9TH, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK



CITY OF CHEROKEE

112 N. GRAND AVE, CHEROKEE, OK 73728
P (580) 596-3052 | F (580) 596-2878

City Manager's Report

Date: March 10, 2021
To: Honorable Mayor and Council Members
From: Michael Jones, City Manager
Subject: Manager's Report

"ONLY A LIFE LIVED FOR OTHERS IS A LIFE WORTHWHILE."

ALBERT EINSTEIN

Cherokee Development Authority

- All damaged CDA property from ice storm has been repaired and working properly

City of Cherokee

- Storm Damage
 - Airport Lounge will need new flooring – insurance claim filed
 - Still waiting on quote from Old City Hall, but the building will probably need to be gutted and rebuilt – insurance claim filed
- Streets
 - We ordered a load of cold-mix asphalt, but company delivered hot mix by accident. Due to their error, the City will not be billed for asphalt. City crews did their best by spreading hot mix around town, but hot mix sets up faster and is harder to form to existing road surface.
 - After winter storms Ohio is worse. As a temporary fix we plan on placing a thin layer of asphalt between Hwy 64 and Duncan Drive. This will smooth out that section of road temporarily until road can be rebuilt properly.
- Community
 - Safe Routes is moving again – 30% plans have finally been submitted and final plans are scheduled to be complete by September 2021
 - Oklahoma is in phase 3 of COVID Vaccine distribution. Adults who would like the vaccine can receive it. GSPH Center is offering shots on Wednesday and Friday. To sign-up, please visit www.gsphealth.org
- Personnel
 - Update

- City Website
 - Need pictures and bios

- Fire Department
 - 6 members attended a Pump Operators Class in Jet, OK
 - 6 members attended a Water Shuttle Class in Jet, OK – this class will add points to our ISO, which could potentially lower the cost of individual homeowner’s insurance
 - There will be a Structural Firefighter class in April. 5 to 6 members will attend the 6-week course in Goltry, OK.

- Police Department
 - Officer Hall’s vehicle has been repaired and in-service
 - Monthly Report by Chief McNeil

- City Clerk
 - License and Permits

Thank you for the opportunity to serve!

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Jones". The signature is stylized and cursive, with a large initial "M" and a long, sweeping tail.

Michael Jones
City Manager