

**NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, MAY 26TH, 2021 at 6:00 P.M.**

CALL TO ORDER: MAYOR KOLBY ARNOLD

- A. PLEDGE OF ALLEGIANCE**
- B. INVOCATION**
- C. ROLL CALL—AMBER K. WILHITE, CITY CLERK**
- D. CONSENT AGENDA**
 - CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE MAY 12TH, 2021, REGULAR MEETING
 - CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST
 - CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE AUTHORIZED BANK ACCOUNT SIGNATURES ON ALL BANK ACCOUNTS
- E. ITEMS REMOVED FROM CONSENT AGENDA**
- F. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES**
 - CONSIDER AND VOTE TO APPROVE OR DENY THE MANAGER’S REPORT
- G. BUSINESS**
 - COUNCIL TO RECEIVE PRESENTATION OF WATER LINE ISSUES AT CHEROKEE SALE BARN
- H. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)**
- I. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS**
- J. ADJOURNMENT**

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, MAY 25TH, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK

**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, MAY 26TH, 2021
IMMEDIATELY FOLLOWING CDA MEETING**

CALL TO ORDER: MAYOR KOLBY ARNOLD

A. ROLL CALL—AMBER K. WILHITE, CITY CLERK

B. CONSENT AGENDA

- **CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE MAY 12TH, 2021, REGULAR MEETING.**
- **CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.**
- **CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE AUTHORIZED BANK ACCOUNT SIGNATURES ON ALL BANK ACCOUNTS.**
- **CONSIDER AND VOTE TO APPROVE OR DENY CONSTRUCTION BIDS TO INSTALL PERIMETER FENCE AND GATES AS DETERMINED IN THE AIRPORT IMPROVEMENT CONTRACT (AIP 3-40-0016-012-2021); AND AWARD BID TO THE LOWEST RESPONSIBLE BIDDER, AS SUBJECT TO THE RECEIPT OF THE FEDERAL GRANT ASSOCIATED WITH THIS PROJECT.**

C. ITEMS REMOVED FROM CONSENT AGENDA

D. ORDINANCES

- **CONSIDER AND VOTE TO APPROVE OR DENY TAKING ACTION ON ADOPTING ORDINANCE 2021-17, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 7, ARTICLE 1, DIVISION 1, SECTION 7-104, SUBSECTION A.2.b. OF THE CHEROKEE MUNICIPAL CODE 2020, INCREASING THE CITY MANAGER'S SPENDING AUTHORITY PER INDIVIDUAL SITUATION, WITHOUT CITY COUNCIL APPROVAL, FROM SEVENTY-FIVE HUNDRED DOLLARS (\$7,500.00) TO TWENTY THOUSAND DOLLARS (\$20,000.00); REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.**
- **CONSIDER AND VOTE TO APPROVE OR DENY DECLARING THE ABOVE ORDINANCE, ORDINANCE 2021-17, AN EMERGENCY.**

E. RESOLUTIONS

- **CONSIDER AND VOTE TO APPROVE OR DENY TAKING ACTION ON ADOPTING RESOLUTION 2021-003, A RESOLUTION AUTHORIZING PARTICIPATION IN THE OMAG RECOGNITION PROGRAM.**
- **CONSIDER AND VOTE TO APPROVE OR DENY TAKING ACTION ON ADOPTING RESOLUTION 2021-004, A RESOLUTION ACCEPTING A FEDERAL AVIATION**

ADMINISTRATION GRANT OFFER FOR AIRPORT IMPROVEMENT PROJECT (AIP 3-40-0016-012-2021) AT CHEROKEE MUNICIPAL AIRPORT FOR “INSTALL PERIMETER FENCE AND GATES PROJECT” AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE GRANT AGREEMENT AND ALL NECESSARY DOCUMENTS.

F. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

- CONSIDER AND VOTE TO APPROVE OR DENY THE MANAGER’S REPORT

G. BUSINESS

H. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

I. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS

J. ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, MAY 25, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK



CITY OF CHEROKEE

112 N. GRAND AVE, CHEROKEE, OK 73728
P (580) 596-3052 | F (580) 596-2878

City Manager's Report

Date: May 26, 2021
To: Honorable Mayor and Council Members
From: Michael Jones, City Manager
Subject: Manager's Report

"AVERAGE LEADERS RAISE THE BAR ON THEMSELVES; GOOD LEADERS RAISE THE BAR FOR OTHERS; GREAT LEADERS INSPIRE OTHERS TO RAISE THEIR OWN BAR."

ORRIN WOODWARD

Cherokee Development Authority

- New trash pump for Southgate lift station has been ordered for a price of \$6,900 plus installation
 - An insurance claim has been filed
- Swimming pool will open on Saturday, May 29th and there will be a free swim on Monday, May 31st

City of Cherokee

- Community
 - Memorial Day Service will be held on Monday, May 31, 2021 at 10:00 AM
 - Street Carnival was a success and planning has begun for next year's carnival
 - Meeting with ODOT on Monday, May 24th in reference to the Safe Routes to School program. Phase 1 of the project is scheduled to be complete by July 2022.
- City Hall
 - We will be transferring to a new phone system to include automated answering. New system will allow selected employees to make and receive work phone calls on their mobile device.
- Personnel
 - I will be on annual leave June 1-6
 - Amber will be on annual leave June 11-18
- Training
 - New Officials Institute webinar training
 - June 3, 2021 8:15 AM – 5:00 PM
 - July 10, 2021 8:15 AM – 5:00 PM

- Training (cont.)
 - New Officials Institute In-person training
 - September 30, 2021 – Woodward
 - November 4, 2021 – Lawton
- General Information
 - Council Packets – use of private page on City Website
- Police Department
 - Cherokee Police Department hosted a Taser Instructor Course on Monday, May 24th. 15 personnel completed the training. This training served 7 police departments from Oklahoma and Kansas, as well as one security company.
- City Clerk
 - License and Fees (please see last page for details)

Thank you for the opportunity to serve!

Respectfully submitted,

Michael Jones
City Manager

City of Cherokee
Permits and Licensing
2021

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>	<u>Fees</u>	<u>Money Collected</u>	
Contractor License	0	0	3	1									4	\$ 20.00	\$ 80.00	
Plumbing License	0	0	0	2									2	\$ 10.00	\$ 20.00	
Electrical License	0	0	0	1									1	\$ 10.00	\$ 10.00	
Peddlers License *** Daily	0	0	0	1									1	\$ 5.00	\$ 5.00	
*** Monthly	0	0	0	0									0	\$ 20.00	\$ -	
*** Annual	0	0	0	0									0	\$ 75.00	\$ -	
Dispensary License	0	0	0	0									0	\$ 600.00	\$ -	
Grower's Facility License	0	0	0	1									1	\$ 1,500.00	\$ 1,500.00	
Cultivation License	0	0	0	0									0	\$ 1,500.00	\$ -	
													0	\$ 750.00	\$ -	
Alcoholic Beverage License	2	1	0	0									3	\$ 100.00	\$ 300.00	
Annual Aerial Applicator Permit	0	0	0	2									2	250	\$ 500.00	
Building Permit	2	1	6	1									10	\$ 25.00	\$ 250.00	
Cemetery Permits	0	0	1	0									1	\$ 20.00	\$ 20.00	
Animal Permits	6	4	4	5									19	\$ 4.00	\$ 76.00	
UTV Permits	3	0	2	2									7	\$ 40.00	\$ 280.00	
															Total	\$ 3,041.00

** Specialized includes: Tree trimming, Roofing, Glass, etc.

*** Peddler's License: Daily \$5, Monthly \$20, Annually \$75

Repealed Chapter 5 Section 5-113/04-08-2020