

**NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, JUNE 9TH, 2021
IMMEDIATELY FOLLOWING PUBLIC HEARING**

CALL TO ORDER: MAYOR KOLBY ARNOLD

A. PLEDGE OF ALLEGIANCE

B. INVOCATION

C. ROLL CALL—AMBER K. WILHITE, CITY CLERK

D. CONSENT AGENDA

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE MAY 26TH, 2021, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

E. ITEMS REMOVED FROM CONSENT AGENDA

F. RESOLUTIONS

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE RESOLUTION 2021-005, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AND THE CHEROKEE DEVELOPMENT AUTHORITY ADOPTING AND APPROVING ITS FY2021-2022 BUDGET AND OTHER BUDGETS AND APPROPRIATING THE REVENUES FOR THE STATED PURPOSES AS CONTAINED IN THE BUDGET; DIRECTING THE MAYOR/CHAIRMAN, CITY MANAGER/TRUST MANAGER AND CITY CLERK/TRUST SECRETARY TO TAKE ANY AND ALL ADDITIONAL ACTIONS AS MAY BE REQUIRED FOR THE IMPLEMENTATION OF THIS BUDGET.

G. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. MAY 2021 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.
2. MANAGER'S REPORT.
3. C.H. GUERNSEY WATER MASTER PLAN.

H. BUSINESS

1. CONSIDER AND VOTE TO APPROVE OR DENY MUTUAL AID AGREEMENT FOR SOONERWARN.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE WATER RATE ANALYSIS REPORT FROM ORWA.
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE FY20/21 ADOPTION OF BUDGET AMENDMENTS.
4. CONSIDER AND VOTE TO APPROVE OR DENY BRITT GREGORY WATER LEAK ADJUSTMENT.

I. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

J. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, JUNE 9TH, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK

**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, JUNE 9TH, 2021
IMMEDIATELY FOLLOWING CDA MEETING**

CALL TO ORDER: MAYOR KOLBY ARNOLD

- A. ROLL CALL—AMBER K. WILHITE, CITY CLERK**
- B. CONSENT AGENDA**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE MAY 26TH, 2021, REGULAR MEETING.**
 - 2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.**
- C. ITEMS REMOVED FROM CONSENT AGENDA**
- D. ORDINANCE**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE TAKING ACTION ON ADOPTING ORDINANCE 2021-17, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 7, ARTICLE 1, DIVISION 1, SECTION 7-104, SUBSECTION A.2.b. OF THE CHEROKEE MUNICIPAL CODE 2020, INCREASING THE CITY MANAGER’S SPENDING AUTHORITY PER INDIVIDUAL SITUATION, WITHOUT CITY COUNCIL APPROVAL, FROM SEVENTY-FIVE HUNDRED DOLLARS (\$7,500.00) TO TWENTY THOUSAND DOLLARS (\$20,000.00); REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.**
 - 2. CONSIDER AND VOTE TO APPROVE OR DENY DECLARING THE ABOVE ORDINANCE, ORDINANCE 2021-17, AN EMERGENCY.**
- E. RESOLUTIONS**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE RESOLUTION 2021-005, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AND THE CHEROKEE DEVELOPMENT AUTHORITY ADOPTING AND APPROVING ITS FY2021-2022 BUDGET AND OTHER BUDGETS AND APPROPRIATING THE REVENUES FOR THE STATED PURPOSES AS CONTAINED IN THE BUDGET; DIRECTING THE MAYOR/CHAIRMAN, CITY MANAGER/TRUST MANAGER AND CITY CLERK/TRUST SECRETARY TO TAKE ANY AND ALL ADDITIONAL ACTIONS AS MAY BE REQUIRED FOR THE IMPLEMENTATION OF THIS BUDGET.**

F. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. MAY 2021 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.
2. MANAGER'S REPORT

G. BUSINESS

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE FY20/21 ADOPTION OF BUDGET AMENDMENTS.
 2. CONSIDER CONVENING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:
 - THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, SALARY, BENEFITS, DEMOTION, OR DISCIPLINING OF CITY ATTORNEY BRYCE KENNEDY. THIS EXECUTIVE SESSION PERMITTED BY (25 O.S. 307 (B) (1).)
 3. VOTE TO CONVENE OR NOT CONVENE INTO EXECUTIVE SESSION.
 4. VOTE TO ACKNOWLEDGE RETURN TO REGULAR SESSION.
 5. CONSIDER TAKING ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.
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1. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)
 2. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, JUNE 9TH, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK



CITY OF CHEROKEE

112 N. GRAND AVE, CHEROKEE, OK 73728
P (580) 596-3052 | F (580) 596-2878

City Manager's Report

Date: June 9, 2021
To: Honorable Mayor and Council Members
From: Michael Jones, City Manager
Subject: Manager's Report

"A BUDGET IS TELLING YOUR MONEY WHERE TO GO INSTEAD OF WONDERING WHERE IT WENT."

DAVE RAMSEY

Cherokee Development Authority

- On 6/8/21 I had a meeting with Cole Bond, City Engineer, regarding Sale Barn water issue. We can change up to 1,000' of waterline without going through an engineer.
 - My recommendation remains – we should not adopt additional waterline as a City Main unless construction is approved, and the waterline is constructed inside the current right-of-way along a city roadway or alleyway.
- We have been approved for a grant with OWRB to have our waterline and sewer line digitalized. This project is scheduled to begin in July or August.

City of Cherokee

- Community
 - On June 3rd, Main Street hosted a group from OKC that took pictures and video of Cherokee for a promotion video. Thank you to Main Street and to all in the community who came out for the event.
- Training
 - New Officials Institute training
 - Mayor Arnold attended the June 3rd event
 - Webinar training: July 10, 2021, 8:15 AM – 5:00 PM
 - In-person training: September 30, 2021 – Woodward & November 4, 2021 – Lawton
 - State law required each person elected or appointed for the first time as an institute for municipal officials. The statute is codified at Title 11 O.S. Section 8-114.
- Street Department
 - 5th Street is open
 - Crews are working hard to filling potholes while keeping up with mowing
 - Scheduled to bid on Ohio project mid-July

- City Clerk
 - License and Fees

- Police Department
 - Chief Report

FY 2021 FINE REVENUE

Month	Year	Fine Amount
July	2020	\$4,150.00
August	2020	\$3,180.00
September	2020	\$3,380.00
October	2020	\$730.00
November	2020	\$3,155.00
December	2020	\$3,925.00
January	2021	\$5,125.00
February	2021	\$2,255.00
March	2021	\$3,180.00
April	2021	\$6,014.00
May	2021	\$6,295.00
June	2021	

TOTALS \$41,389.00

Thank you for the opportunity to serve!

Respectfully submitted,

Michael Jones
City Manager

City of Cherokee
Permits and Licensing
2021

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>	<u>Fees</u>	<u>Money Collected</u>	
Contractor License	0	0	3	1	0								4	\$ 20.00	\$ 80.00	
Plumbing License	0	0	0	2	0								2	\$ 10.00	\$ 20.00	
Electrical License	0	0	0	1	1								2	\$ 10.00	\$ 20.00	
Peddlers License *** Daily	0	0	0	1	17								18	\$ 5.00	\$ 90.00	
*** Monthly	0	0	0	0	0								0	\$ 20.00	\$ -	
*** Annual	0	0	0	0	0								0	\$ 75.00	\$ -	
Dispensary License	0	0	0	0	0								0	\$ 600.00	\$ -	
Grower's Facility License	0	0	0	1	0								1	\$ 1,500.00	\$ 1,500.00	
Cultivation License	0	0	0	0	0								0	\$ 1,500.00	\$ -	
													0	\$ 750.00	\$ -	
Alcoholic Beverage License	2	1	0	0	0								3	\$ 100.00	\$ 300.00	
Annual Aerial Applicator Permit	0	0	0	2	0								2	250	\$ 500.00	
Building Permit	2	1	6	1	5								15	\$ 25.00	\$ 375.00	
Cemetery Permits	0	0	1	0	0								1	\$ 20.00	\$ 20.00	
Animal Permits	6	4	4	5	6								25	\$ 4.00	\$ 100.00	
UTV Permits	3	0	2	2	2								9	\$ 40.00	\$ 360.00	
															<u>Total</u>	<u>\$ 3,365.00</u>

** Specialized includes: Tree trimming, Roofing, Glass, etc.

*** Peddler's License: Daily \$5, Monthly \$20, Annually \$75

Repealed Chapter 5 Section 5-113/04-08-2020