

**NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, AUGUST 11, 2021, AT 6:00 P.M.**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission, or committee.

CALL TO ORDER: MAYOR KOLBY ARNOLD

- A. PLEDGE OF ALLEGIANCE**
- B. INVOCATION**
- C. ROLL CALL—AMBER K. WILHITE, CITY CLERK**
- D. CONSENT AGENDA**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE JULY 14TH, 2021, REGULAR MEETING.**
 - 2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.**
- E. ITEMS REMOVED FROM CONSENT AGENDA**
- F. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES**
 - 1. JULY 2021 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.**
 - 2. MANAGER'S REPORT.**
- G. BUSINESS**
 - 1. COUNCIL TO CONSIDER AND VOTE TO APPROVE OR DENY CYNTHIA KOZEE'S REQUEST FOR WATER RATE ADJUSTMENT FOR WATER USAGE ASSOCIATED WITH THE SEWER PORTION OF HER POOL DURING THE MONTHS OF MARCH THROUGH OCTOBER.**
- H. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)**
- I. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS**
- J. NEXT SCHEDULED MEETING WILL BE HELD ON SEPTEMBER 22ND, 2021.**

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, AUGUST 10, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK

**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, AUGUST 11, 2021
IMMEDIATELY FOLLOWING CDA MEETING**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

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CALL TO ORDER: MAYOR KOLBY ARNOLD

- A. ROLL CALL—AMBER K. WILHITE, CITY CLERK**
- B. AWARDS AND SPECIAL RECOGNITION**
- C. CONSENT AGENDA**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE JULY 14TH, 2021, REGULAR MEETING.**
 - 2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE AUGUST 4, 2021, SPECIAL MEETING.**
 - 3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.**
- D. ITEMS REMOVED FROM CONSENT AGENDA**
- E. RESOLUTIONS**
 - 1. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2021-008, A RESOLUTION TO EXECUTE THE AGREEMENT ESTABLISHING THE OKLAHOMA MUNICIPAL MANAGEMENT SERVICES (OMMS).**
 - 2. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2020-009, A RESOLUTION SUPPORTING CONTINUED PARTICIPATION IN THE MAIN STREET PROGRAM**
- F. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES**
 - 1. JULY 2021 FINANCIALS PRESENTED BY RSMEACHAM CPA'S**
 - 2. MANAGER'S REPORT**
- G. BUSINESS**
 - 1. CONSIDER AND VOTE TO APPROVE OR DENY GARY MAST'S PETITION FOR DECLARATION OF RESIDENTIAE TO DETERMINE IF PROPERTY FALLS WITHIN CHEROKEE CITY LIMITS.**
 - 2. CONSIDER AND VOTE TO APPROVE OR DENY APPOINTING MICHAEL JONES TO SERVE ON THE BOARD OF DIRECTORS FOR OPPORTUNITIES, INC.-COMMUNITY ACTION PARTNERSHIP.**

- H. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)
- I. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS
- J. NEXT SCHEDULED MEETING WILL BE HELD ON SEPTEMBER 22, 2021.

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AMBER K. WILHITE, CITY CLERK



CITY OF CHEROKEE

112 N. GRAND AVE, CHEROKEE, OK 73728
P (580) 596-3052 | F (580) 596-2878

City Manager's Report

Date: August 11, 2021
To: Honorable Mayor and Council Members
From: Michael Jones, City Manager
Subject: Manager's Report

"A GOOD LEADER IS A PERSON WHO TAKES A LITTLE MORE THAN HIS SHARE OF THE BLAME AND A LITTLE LESS THAN HIS SHARE OF THE CREDIT."

JOHN C. MAXWELL

Cherokee Development Authority

- Water leak at Hwy 64 and E Jefferson St. update
- Crews are installing smaller meters for customers that have purchased downsized meters
- Scheduled to loop waterline at 11th and Ohio to the Ohio waterline before end of month (prior to construction of road on Ohio Street)
- Upcoming projects:
 - Open 5th Street for Methodist Church sewer tap
 - Open Kansas for Baptist Church sewer tap

City of Cherokee

- Street Department
 - Hydraulic motor went down on Skid Steer. It has been repaired and back in service. I would like to publicly thank District 2 for assisting the City of Cherokee while this critical piece of equipment was down.
 - Scheduled to begin digging out and filling holes with concrete prior to end of month
 - Working hard to catch up with mowing after being set back with the water leak on Hwy 64
 - Bids have opened for Ohio Street. Formal bid opening will be at City Hall on August 25 at 2PM.
- Personnel
 - I will be out-of-state on vacation next week
- City Hall
 - Computers for City Hall and Police Department will be installed this week. Older computers will be wiped and sent to library.

- Library Report
- City Clerk
 - License and Fees (see page 3)
- Police Department
 - Chief McNeil to attend Code Enforcement School August 25-27. The course is being paid through a grant, but the city will pay for hotel and per diem while Chief McNeil is gone.
 - Annual Report
 - Monthly Fine Revenue

FY 2022 FINE REVENUE

		Fine
Month	Year	Amount
July	2021	\$7,945.00
August	2021	
September	2021	
October	2021	
November	2021	
December	2021	
January	2022	
February	2022	
March	2022	
April	2022	
May	2022	
June	2022	

TOTALS \$7,945.00

Thank you for the opportunity to serve!

Respectfully submitted,

Michael Jones
City Manager

City of Cherokee
Permits and Licensing
2021

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>	<u>Fees</u>	<u>Money Collected</u>
Contractor License	0	0	3	1	0	1	2						7	\$ 20.00	\$ 140.00
Plumbing License	0	0	0	2	0	0	3						5	\$ 10.00	\$ 50.00
Electrical License	0	0	0	1	1	0	1						3	\$ 10.00	\$ 30.00
Peddlers License *** Daily	0	0	0	1	17	0	0						18	\$ 5.00	\$ 90.00
*** Monthly	0	0	0	0	0	0	0						0	\$ 20.00	\$ -
*** Annual	0	0	0	0	0	2	0						2	\$ 75.00	\$ 150.00
Dispensary License	0	0	0	0	0	0	1						1	\$ 600.00	\$ 600.00
Grower's Facility License	0	0	0	1	0	0	0						1	\$ 1,500.00	\$ 1,500.00
Cultivation License	0	0	0	0	0	0	0						0	\$ 1,500.00	\$ -
													0	\$ 750.00	\$ -
Alcoholic Beverage License	2	1	0	0	0	0	0						3	\$ 100.00	\$ 300.00
Annual Aerial Applicator Permit	0	0	0	2	0	0	0						2	250	\$ 500.00
Building Permit	2	1	6	1	5	6	2						23	\$ 25.00	\$ 575.00
Cemetery Permits	0	0	1	0	0	0	0						1	\$ 20.00	\$ 20.00
Animal Permits	6	4	4	5	6	10	0						35	\$ 4.00	\$ 140.00
UTV Permits	3	0	2	2	2	2	3						14	\$ 40.00	\$ 560.00
														Total	<u>\$ 4,655.00</u>

** Specialized includes: Tree trimming, Roofing, Glass, etc.

*** Peddler's License: Daily \$5, Monthly \$20, Annually \$75

Repealed Chapter 5 Section 5-113/04-08-2020