

**NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, SEPTEMBER 22, 2021, AT 6:00 P.M.**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission, or committee.

CALL TO ORDER: MAYOR KOLBY ARNOLD

- A. PLEDGE OF ALLEGIANCE**
- B. INVOCATION**
- C. ROLL CALL—AMBER K. WILHITE, CITY CLERK**
- D. CONSENT AGENDA**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE JULY 14TH, 2021, REGULAR MEETING.**
 - 2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE AUGUST 11TH, 2021, REGULAR MEETING.**
 - 3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.**
- E. ITEMS REMOVED FROM CONSENT AGENDA**
- F. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES**
 - 1. AUGUST 2021 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.**
 - 2. MANAGER'S REPORT.**
- G. BUSINESS**
- H. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)**
- I. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS**
- J. NEXT SCHEDULED MEETING WILL BE HELD ON OCTOBER 13TH, 2021.**

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, SEPTEMBER 21, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK

**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, SEPTEMBER 22, 2021
IMMEDIATELY FOLLOWING CDA MEETING**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

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CALL TO ORDER: MAYOR KOLBY ARNOLD

A. ROLL CALL—AMBER K. WILHITE, CITY CLERK

B. CONSENT AGENDA

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE JULY 14TH, 2021, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE AUGUST 4, 2021, SPECIAL MEETING.
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE AUGUST 11TH, 2021, REGULAR MEETING.
4. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

C. ITEMS REMOVED FROM CONSENT AGENDA

D. ORDINANCES

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE TAKING ACTION ON ADOPTING ORDINANCE 2021-23, AN ORDINANCE DEANNEXING CERTAIN PROPERTY DESCRIBED AS A TRACT OF REAL PROPERTY LYING IN THE CITY OF CHEROKEE, ALFALFA COUNTY, STATE OF OKLAHOMA MORE PARTICULARLY DESCRIBED AS "A TRACT OF LAND IN THE SOUTHWEST QUARTER (SW/4) OF SECTION ELEVEN (11), TOWNSHIP TWENTY- SIX (26) NORTH, RANGE ELEVEN (11), W.I.M., ALFALFA COUNTY, OKLAHOMA, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 400 FEET EAST (SOUTH 89°38'00" EAST) OF THE SOUTHWEST COMER OF SAID SOUTHWEST QUARTER (SW/4); THENCE NORTH (NORTH 00°22'00" EAST) FOR A DISTANCE OF 432.50 FEET; THENCE EAST (SOUTH 89°38'00" EAST) FOR DISTANCE OF 285.00 FEET; THENCE SOUTH (SOUTH 00°22'00" WEST) FOR A DISTANCE OF 432.50 FEET TO A POINT ON THE SOUTH LINE OF THE SOUTHWEST QUARTER (SW/4); THENCE WEST (NORTH 89°38'00" WEST) ON THE SOUTH LINE OF THE SOUTHWEST

QUARTER (SW/4) FOR A DISTANCE OF 285.00 FEET TO THE POINT OR PLACE OF BEGINNING, CONTAINING 2.83 ACRES OF LAND, MORE OR LESS, AND ALSO KNOWN AS 61107 GRANT ROAD, CHEROKEE, OKLAHOMA, 73728", FROM THE CORPORATE LIMITS OF THE CITY OF CHEROKEE, OKLAHOMA; PROVIDING FOR REPEALER; PROVIDING FOR SAVINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR LEGAL AUTHORITY; AND DECLARING AN EMERGENCY.

2. CONSIDER AND VOTE TO APPROVE OR DENY DECLARING THE ABOVE ORDINANCE, ORDINANCE 2021-23, AN EMERGENCY.
- E. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES
1. AUGUST 2021 FINANCIALS PRESENTED BY RSMEACHAM CPA'S
 2. MANAGER'S REPORT
- F. BUSINESS
1. CONSIDER AND VOTE TO SELECT A COUNCIL MEMBER FROM THE CITY COUNCIL OF THE CITY OF CHEROKEE TO SERVE ON THE HOTEL TAX WATCH DOG COMMITTEE.
 2. ANNOUNCEMENT OF MAYOR'S SELECTION FOR INDIVIDUAL TO SERVE ON THE HOTEL TAX WATCH DOG COMMITTEE.
 3. COUNCIL TO CONSIDER AND VOTE TO APPROVE OR DENY ACCEPTING THE ASSIGNMENT AND ASSUMPTION AGREEMENT BETWEEN PARKHILL, SMITH & COOPER, INC. AND THE CITY OF CHEROKEE FOR CHANGE IN THE OWNER-ENGINEER AGREEMENT THAT WAS INITIALLY CONTRACTED WITH CEC CORPORATION.
- G. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)
- H. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS
- I. NEXT SCHEDULED MEETING WILL BE HELD ON OCTOBER 13TH, 2021.

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, SEPTEMBER 21, 2021, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK



CITY OF CHEROKEE

112 N. GRAND AVE, CHEROKEE, OK 73728
P (580) 596-3052 | F (580) 596-2878

City Manager's Report

Date: September 22, 2021
To: Honorable Mayor and Council Members
From: Michael Jones, City Manager
Subject: Manager's Report

"THE GOLDEN OPPORTUNITY YOU ARE SEEKING IS IN YOURSELF. IT IS NOT IN YOUR ENVIRONMENT; IT IS NOT IN LUCK OR CHANCE, OR THE HELP OF OTHERS; IT IS IN YOURSELF ALONE."

ORISON SWETT MARDEN

Cherokee Development Authority

- Waterlines at 11th and Ohio have been connected so there is no longer a dead-end waterline on 11th Street
- Requested quote for updating City water wells
- American Rescue Plan update
- Corrosion Inhibitor update

City of Cherokee

- ARPA
 - At OML Cherokee was told that we would receive half of our American Rescue Plan funds should be received by next week. The total amount we are scheduled to received has increased to \$260,000. Once first payment is received, I will begin the Bid process for new meters and AMI system.
- City Hall
 - Computers for City Hall and Police Department have been installed. Due to how old our computers were, we had to purchase updated Turbo Tax and ACH software.
 - Westside exterior door to City Hall has been damaged. Oklahoma Glass from Enid will be replacing the door.
- Street Department
 - With the help of District 2, Cherokee received a load of cold-mix asphalt to fix holes throughout town.
 - One load of cement was used to repair cutouts in road for water and sewer leaks. We still have 13 additional road cutouts that need repaired. This work is scheduled to occur next week.

- It has been reported that a street drainage has sunken several inches in front of 1619 S Oklahoma Ave. A construction company has been contacted to help us address this issue.
- Bids closed for Ohio Street project on 9/14 (this date was extended from 8/25 to encourage more bidders for the project). We received no bids. This project is partially funded through a CDBG Grant. In addition to the grant, the City has committed \$260,000 towards this project. Working with CDBG administrators to see if we can reallocate some, or all of the \$260,000 to work on other projects.
- A 36” culvert has failed on E Jefferson Street near the railroad right-of-way. District 2 will assist with removal and installation of new culvert. Price for new culvert and repairing the road is expected to cost approximately \$2,500.
- Community
 - Main Street will host the October Stroll on Saturday, October 23rd
 - I have authorized KC Electric to repair lighting around Lloyd Stout field, estimated cost will be \$1,800.
- Fire Department
 - Purchased new Air Compressor.
- Police Department
 - Received a “Letter of Thanks” for professionalism
 - Currently working on multiple felony investigations
 - Update on Officer Cross
 - Schedule of Fines
- City Clerk
 - License and Fees (see page 3)

2021 FINE REVENUE

Month	Year	Fine Amount
January	2021	\$5,125.00
February	2021	\$2,255.00
March	2021	\$3,180.00
April	2021	\$6,014.00
May	2021	\$6,295.00
June	2021	\$6,735.00
July	2021	\$7,945.00
August	2021	\$3,670.00
September	2021	
October	2021	
November	2021	
December	2021	

TOTALS \$41,219.00

Thank you for the opportunity to serve!

Respectfully submitted,

Michael Jones
City Manager

**City of Cherokee
Permits and Licensing
2021**

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>	<u>Fees</u>	<u>Money Collected</u>
Contractor License	0	0	3	1	0	1	2	2					9	\$ 20.00	\$ 180.00
Plumbing License	0	0	0	2	0	0	3	1					6	\$ 10.00	\$ 60.00
Electrical License	0	0	0	1	1	0	1	0					3	\$ 10.00	\$ 30.00
Peddlers License *** Daily	0	0	0	1	17	0	0	0					18	\$ 5.00	\$ 90.00
*** Monthly	0	0	0	0	0	0	0	0					0	\$ 20.00	\$ -
*** Annual	0	0	0	0	0	2	0	0					2	\$ 75.00	\$ 150.00
Dispensary License	0	0	0	0	0	0	1	2					3	\$ 600.00	\$ 1,800.00
Grower's Facility License	0	0	0	1	0	0	0	0					1	\$ 1,500.00	\$ 1,500.00
Processor's Facility License	0	0	0	0	0	0	0	1					1	\$ 1,500.00	\$ 1,500.00
Cultivation License	0	0	0	0	0	0	0	0					0	\$ 1,500.00	\$ -
													0	\$ 750.00	\$ -
Alcoholic Beverage License	2	1	0	0	0	0	0	0					3	\$ 100.00	\$ 300.00
Annual Aerial Applicator Permit	0	0	0	2	0	0	0	0					2	250	\$ 500.00
Building Permit	2	1	6	1	5	6	2	0					23	\$ 25.00	\$ 575.00
Cemetery Permits	0	0	1	0	0	0	0	0					1	\$ 20.00	\$ 20.00
Animal Permits	6	4	4	5	6	10	0	4					39	\$ 4.00	\$ 156.00
UTV Permits	3	0	2	2	2	2	3	0					14	\$ 40.00	\$ 560.00
														Total	\$ 7,421.00

** Specialized includes: Tree trimming, Roofing, Glass, etc.
 *** Peddler's License: Daily \$5, Monthly \$20, Annually \$75

Repealed Chapter 5 Section 5-113/04-08-2020