

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 27TH DAY OF JANUARY 2021.

PRESENT:

KAREN HAWKINS, MAYOR
JEREMY HICKMAN, MAYOR PRO-TEM
LANCE MILLER, COUNCIL MEMBER
DAVID COLLINS, COUNCIL MEMBER
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

MICHAEL JONES, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNEIL
JANA WALKER, CPA
CASSANDRA BERRY
TRACY REED, RS MEACHAM CPAS
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KAREN HAWKINS CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KAREN HAWKINS DECLARED A QUORUM WAS PRESENT.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE THE MINUTES FROM THE JANUARY 13TH, 2021, MEETING.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE CLAIMS LIST.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

JANA WALKER, CPA, PRESENTED THE AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2020.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE JUNE 20, 2020 AUDIT PRESENTED BY JANA WALKER, CPA.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

TRACY REED WITH RS MEACHAM CPA'S PRESENTED THE DECEMBER 2020 FINANCIAL STATEMENTS.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE THE DECEMBER 2020 FINANCIALS.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

TRACY REED ALSO PRESENTED THE BUDGET AMENDMENTS FOR COUNCIL TO CONSIDER.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE BUDGET AMENDMENTS.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

MANAGER'S REPORT

MICHAEL JONES PRESENTED THE FOLLOWING:

- ALL INFORMATION HAS BEEN SUBMITTED TO DEQ FOR THE WATER LOSS AUDIT. FIRST MEETING WILL BE ON 2/10/21.
- GENERATOR FOR LAGOONS WAS SCHEDULED TO BE INSTALLED 1/26/21. DUE TO HOW MUDDY THE ROAD WAS, INSTALLATION HAS BEEN RESCHEDULED FOR NEXT WEEK.
- CITY CLERK PERFORMED AN IN-HOUSE AUDIT OF THE UTILITY BILLING SYSTEM. BILLING SYSTEM WAS NOT UPDATED FOR RATES OVER 5,000 GALLONS (RESIDENTIAL) OR 3,000 GALLONS (COMMERCIAL). ISSUE HAD BEEN ADDRESSED AND CORRECTED.

NEW BUSINESS:

THERE BEING NO FURTHER BUSINESS, ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO ADJOURN THE MEETING AND ROLL WAS CALLED WITH THE FOLLOWING VOTE: (MEETING ADJOURNED AT 6:57 P.M.)

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

ATTEST:

AMBER K. WILHITE, CITY CLERK

KAREN HAWKINS; MAYOR
JEREMY HICKMAN; MAYOR PRO-TEM

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 10th DAY OF FEBRUARY 2021.

PRESENT:

KAREN HAWKINS, MAYOR
JEREMY HICKMAN, MAYOR PRO-TEM
LANCE MILLER, COUNCIL MEMBER
DAVID COLLINS, COUNCIL MEMBER
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

MICHAEL JONES, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNEIL
JANA WALKER, CPA
CASSANDRA BERRY
TRACY REED, RS MEACHAM CPAS
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KAREN HAWKINS HICKMAN CALLED THE MEETING TO ORDER AT 6:57 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KAREN HAWKINS DECLARED A QUORUM WAS PRESENT.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSEL, TO APPROVE THE MINUTES FROM THE JANUARY 13TH, 2021, REGULAR CITY OF CHEROKEE MEETING.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO APPROVE THE CLAIMS LIST.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL THEN DISCUSS APPROVAL OF THE AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2020 PRESENTED BY JANA WALKER, CPA.

JEREMY HICKMAN THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE THE JUNE 30, 2020 AUDIT PRESENTED BY JANA WALKER, CPA.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

TRACY REED WITH RS MEACHAM CPA'S THEN PRESENTED THE DECEMBER 2020 FINANCIAL STATEMENTS.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE DECEMBER 2020 FINANCIAL STATEMENTS.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

TRACY REED ALSO PRESENTED THE BUDGET AMENDMENTS FOR COUNCIL TO CONSIDER.

JEREMY HICKMAN THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO APPROVE THE BUDGET AMENDMENTS.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL THEN DISCUSSED TAKING ACTION ON APPROVING A CITIZEN'S PARTICIPATION PLAN FOR FY-2021 CDBG PROGRAM.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE ADOPTING A CITIZEN'S PARTICIPATION PLAN FOR THE FY-2021 CDBG PROGRAM.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL THEN DISCUSSED TAKING ACTION ON APPROVING RESOLUTION 2021-001, A RESOLUTION TO APPLY FOR FY-2021 CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) FOR PROPOSED STREET RESURFACING AND IMPROVEMENTS.

JEREMY HICKMAN THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE RESOLUTION 2021-001 TO BE ABLE TO APPLY FOR THE FY-2021 CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) FOR PROPOSED STREET RESURFACING AND IMPROVEMENTS.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL THEN DISCUSSED TAKING ACTION ON APPROVING RESOLUTION 2021-002, A RESOLUTION ON LEVERAGE (MATCHING) FUNDS FOR FY-2021 CDBG PROPOSED STREET AND RESURFACING IMPROVEMENTS.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO APPROVE RESOLUTION 2021-002 TO BE ABLE TO LEVERAGE MATCHING FUNDS FOR FY-2021 FOR PROPOSED STREET AND RESURFACING IMPROVEMENTS.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

MANAGERS REPORT

MICHAEL JONES THEN PRESENTED THE FOLLOWING:

- ELECTION UPDATE
 - SPECIAL MEETING WILL BE HELAD ON 2/4/21 AT 12:00 P.M.
 - PROPOSITION 1- MEETINGS
 - PROPOSITION 2- MONEY FROM TRUST FUND
 - PROPOSITION 3- INVESTMENT OF MONEY FROM TRUST FUND
- PARKS AND STREETS
 - AFTER CONTACTING AEC, MIKE LEARNED THAT THE CITY CANNOT PLACE A STREETLIGHT AT THE CORNER OF E170 RD AND OHIO STREET DUE TO THAT POLE BEING AT A JUNCTION. THE OPTIONS AVAILABLE ARE PLACING A POLE 100 FT TO THE EAST OF THAT CORNER OR 100 FOOT SOUTH OF THAT CORNER. TO ADD A POLE AND LIGHT IT WOULD COST THE CITY \$3,000 PER POLE/LIGHT.
 - MAJOR STREET REPAIRS HAVE BEEN COMPLETED.
 - WHEN WEATHER IS WARMER, WE WILL ORDER A LOAD OF ASPHALT TO WORK ON SMALLER POTHOLES.

- COMMUNITY
 - NEXTLINK ANTENNAS ARE INSTALLED AND OPERATIONAL. TODAY NEXTLINK INTERNET WAS INSTALLED ATW THE CITY LIBRARY, RO PLANT, AIRPORT, AND CITY POOL.
- FIRE DEPARTMENT
 - KYLE SPADE IS NO LONGER ON PROBATION. NEW BUNK GEAR WILL BE ORDERED FOR HIM
- POLICE DEPARTMENT
 - OFFICER HALL WAS INVOLVED IN A DEPARTMENTAL ACCIDENT ON 1/15/21, WHILE RESPONDING TO A CALL WITH HIS EMERGENCY EQUIPMENT ACTIVATED. OFFICER HALL WAS TRANSPORTED TO AN EMERGENCY ROOM, WHERE HE WAS LATER RELEASED. OMAG INSPECTED THE VEHICLE ON 1/21/21. VEHICLE WILL BE TAKEN TO ALVA FOR REPAIRS. INTERNAL INVESTIGATION ON OFFICER HALL'S DEPARTMENTAL ACCIDENT IS ONGOING.

LANCE MILLER THEN MADE A MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE MANAGER'S REPORT.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
 JEREMY HICKMAN
 DAVID COLLINS
 ADRIENNE WESSELS
 KAREN HAWKINS

NEW BUSINESS:

THERE BEING NO FURTHER BUSINESS, LANCE MILLER THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO ADJOURN THE MEETING. ROLL WAS CALLED WITH THE FOLLOWING VOTE: (MEETING ADJOURNED AT 6:33 P.M.)

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
 JEREMY HICKMAN
 DAVID COLLINS
 ADRIENNE WESSELS
 KAREN HAWKINS

ATTEST:

 AMBER K. WILHITE, CITY CLERK

 KAREN HAWKINS; MAYOR
 JEREMY HICKMAN; MAYOR PRO-TEM