

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 24<sup>TH</sup> DAY OF FEBRUARY 2021.

PRESENT:

KAREN HAWKINS, MAYOR  
JEREMY HICKMAN, MAYOR PRO-TEM  
DAVID COLLINS, COUNCIL MEMBER  
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

LANCE MILLER, COUNCIL MEMBER

PRESENT:

MICHAEL JONES, CITY MANAGER  
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNEIL  
LUKE HAGUE  
CHRIS PADILLA  
KOLBY ARNOLD  
KYLE SPADE, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KAREN HAWKINS CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KAREN HAWKINS DECLARED A QUORUM WAS PRESENT.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO APPROVE THE MINUTES FROM THE FEBRUARY 10TH, 2021, MEETING.

AYE: JEREMY HICKMAN      NAY: NONE      ABSENT: LANCE MILLER      ABSTAIN: KAREN HAWKINS  
DAVID COLLINS  
ADRIENNE WESSELS

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE THE CLAIMS LIST.

AYE: JEREMY HICKMAN      NAY: NONE      ABSENT: LANCE MILLER      ABSTAIN: NONE  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

MANAGER'S REPORT

MICHAEL JONES PRESENTED THE FOLLOWING:

- DURING THE LAST TWO WEEKS, WE HAVE RECEIVED THE FOLLOWING DAMAGE TO OUR CDA INFRASTRUCTURE:
  - MOTOR ON SKID 2 AT RO PLANT
  - WATER WELL #8
  - WATER MAIN LEAK AT 6<sup>TH</sup> & OKLAHOMA
  - TELEMTRY AT NORTH WATER TOWER, CAUSING US TO LOSE SEVERAL THOUSAND GALLONS OF WATER
  - LEAK AT SOUTH WATER TOWER
  - MAJOR LEAK AT OLD CITY HALL
- AN INSURANCE CLAIM HAS BEEN FILED AND ARE WORKING ON A COST ESTIMATE ON REPAIRS.
- THE FAILED RO MOTOR AND OLD TRASH PUMP (LAGOONS) HAS BEEN SENT TO KAY ELECTRIC MOTORS TO GET AN ESTIMATE ON REFURBISHING.
- ALL 77 COUNTIES HAVE BEEN APPROVED AS A DISASTER AREA. WE ARE WORKING ON COMPLETING THE NECESSARY PAPERWORK TO SUBMIT FOR REIMBURSEMENT.
- MIKE WILL HAVE A MEETING WITH GUERNSEY ON FEBRUARY 24, 2021, REGARDING OUR MASTER WATER PLAN.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE MANAGER'S REPORT.

AYE: JEREMY HICKMAN      NAY: NONE      ABSENT: LANCE MILLER      ABSTAIN: NONE  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

NEW BUSINESS:

THERE BEING NO FURTHER BUSINESS, JEREMY HICKMAN THEN MADE THE MOTION, SECONDED BY DAVID COLLINS TO ADJOURN THE MEETING AND ROLL WAS CALLED WITH THE FOLLOWING VOTE: (MEETING ADJOURNED AT 6:11 P.M.)

AYE: JEREMY HICKMAN      NAY: NONE      ABSENT: LANCE MILLER      ABSTAIN: NONE  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ATTEST:

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AMBER K. WILHITE, CITY CLERK

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KAREN HAWKINS; MAYOR  
JEREMY HICKMAN; MAYOR PRO-TEM

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 24th DAY OF FEBRUARY 2021.

PRESENT:

KAREN HAWKINS, MAYOR  
JEREMY HICKMAN, MAYOR PRO-TEM  
DAVID COLLINS, COUNCIL MEMBER  
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

LANCE MILLER, COUNCIL MEMBER

PRESENT:

MICHAEL JONES, CITY MANAGER  
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNEIL  
LUKE HAGUE  
CHRIS PADILLA  
KOLBY ARNOLD  
KYLE SPADE, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KAREN HAWKINS CALLED THE MEETING TO ORDER AT 6:11 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KAREN HAWKINS DECLARED A QUORUM WAS PRESENT.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE THE MINUTES FROM THE FEBRUARY 24<sup>TH</sup>, 2021, REGULAR MEETING.

AYE: JEREMY HICKMAN NAY: NONE ABSENT: LANCE MILLER ABSTAIN: KAREN HAWKINS  
DAVID COLLINS  
ADRIENNE WESSELS

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE THE CLAIMS LIST.

AYE: JEREMY HICKMAN NAY: NONE ABSENT: LANCE MILLER ABSTAIN: NONE  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED APPROVING THE CITY OF CHEROKEE BEST PRACTICES HANDBOOK.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE CITY OF CHEROKEE BEST PRACTICES HANDBOOK.

AYE: JEREMY HICKMAN NAY: NONE ABSENT: LANCE MILLER ABSTAIN: NONE  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL CONSIDERED CONVENING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, SALARY, BENEFITS, DEMOTION, OR DISCIPLINING OF CITY MANAGER MICHAEL JONES. THIS EXECUTIVE SESSION PERMITTED BY (25 O.S. 307 (B)(1).)

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO CONVENE INTO EXECUTIVE SESSION AT 6:15 P.M.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS TO LEAVE EXECUTIVE SESSION 6:34 P.M.

AYE: JEREMY HICKMAN NAY: NONE ABSENT: LANCE MILLER ABSTAIN: NONE  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO ACKNOWLEDGE RETURN TO REGULAR SESSION AT 6:34 P.M.

AYE: JEREMY HICKMAN NAY: NONE ABSENT: LANCE MILLER ABSTAIN: NONE  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

JEREMY HICKMAN THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO ACCEPT THE NEW EMPLOYMENT CONTRACT FOR CITY MANAGER MICHAEL JONES, INCLUDING THE TERMS OF SAID CONTRACT.

AYE: JEREMY HICKMAN NAY: NONE ABSENT: LANCE MILLER ABSTAIN: NONE  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

## MANAGER'S REPORT

MICHAEL JONES THEN PRESENTED THE FOLLOWING:

- GRANTS
  - WILL BE RECEIVING AN ADDITIONAL \$9,000 IN FAA CARES FUNDING.
  - JENNY HAS APPLIED FOR AND WE HAVE RECEIVED APPROXIMATELY \$6,000 IN STATE FUNDING FOR OUR LIBRARY.
- FIRE DEPARTMENT
  - OF THE 15 MEMBERS WHO ATTENDED THE EMERGENCY MEDICAL RESPONSE CLASS, 12 PASSED. THEY WILL BE SCHEDULED TO TAKE THEIR STATE TEST IN STILLWATER AS SOON AS TESTING IS AVAILABLE.
- POLICE DEPARTMENT
  - WE HOSTED REGIONAL TRAINING ON FEBRUARY 23<sup>RD</sup>, 2021. SEVERAL OUTSIDE AGENCIES ATTENDED.
  - UPCOMING TRAINING HOSTED BY CHEROKEE PD:
    - 2/23/21—AFFIDAVITS & REPORT WRITING (IN-SERVICE HOURS)
    - 3/23/21—DEALING WITH DEVELOPMENTAL DISABILITIES (IN-SERVICE HOURS)
    - 4/14-15/21—EXTERIOR RESPONSE TO ACTIVE SHOOTER EVENTS.
    - 4/20/21—CHEMICAL ASSISTED SUICIDE (IN-SERVICE HOURS)
    - 5/20-21/21—MASS FATALITIES PLANNING & RESPONSE FOR RURAL COMMUNITIES
    - 5/24/21—TASER INSTRUCTOR COURSE
    - 5/25/21—REACTION, MOVEMENT & RESPONSE TIME (IN-SERVICE HOURS)
  - UPDATE ON POLICE VEHICLES
    - TAHOE WAS DOWN TEMPORARILY DUE TO WATER PUMP. THE WATER PUMP AND BELT HAVE BEEN REPLACED AND VEHICLE IS BACK IN SERVICE.
    - WE ARE STILL WAITING ON OFFICER HALL'S VEHICLE TO BE REPAIRED AFTER VEHICLE ACCIDENT ON JANUARY 15<sup>TH</sup>, 2021.

ADRIENNE WESSELS THEN MADE A MOTION, SECONDED BY DAVID COLLINS, TO APPROVE THE MANAGER'S REPORT.

AYE: JEREMY HICKMAN NAY: NONE ABSENT: LANCE MILLER ABSTAIN: NONE  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

NEW BUSINESS:

THERE BEING NO FURTHER BUSINESS, ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO ADJOURN THE MEETING. ROLL WAS CALLED WITH THE FOLLOWING VOTE:  
(MEETING ADJOURNED AT 6:43 P.M.)

AYE: JEREMY HICKMAN NAY: NONE ABSENT: LANCE MILLER ABSTAIN: NONE  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ATTEST:

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AMBER K. WILHITE, CITY CLERK

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KAREN HAWKINS; MAYOR  
JEREMY HICKMAN; MAYOR PRO-TEM