

**NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, DECEMBER 9, 2020, at 6:00 P.M.**

CALL TO ORDER: MAYOR KAREN HAWKINS

- A. PLEDGE OF ALLEGIANCE**
- B. INVOCATION**
- C. ROLL CALL—AMBER K. WILHITE**
- D. APPROVAL OF MINUTES FROM THE NOVEMBER 18TH, 2020, REGULAR MEETING**

BUSINESS (TO DISCUSS AND POSSIBLE TAKE ACTION ON THE FOLLOWING):

- A. APPROVAL OF THE CLAIMS LISTS**
- B. CONSIDER AND DISCUSS NOVEMBER 2020 FINANCIALS PRESENTED BY RSMEACHAM CPA'S**
- C. CONSIDER AND DISCUSS BRITTANY PRICE WATER SERVICE.**

MANAGER'S REPORT

NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, DECEMBER 8, 2020, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK

**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND CHEROKEE, OK 73728
WEDNESDAY, DECEMBER 9TH, 2020
IMMEDIATELY FOLLOWING THE CDA MEETING**

CALL TO ORDER: MAYOR KAREN HAWKINS

- A. ROLL CALL—AMBER K. WILHITE**
- B. APPROVAL OF MINUTES FROM THE NOVEMBER 18TH, 2020, REGULAR MEETING**

BUSINESS (TO DISCUSS AND POSSIBLE TAKE ACTION ON THE FOLLOWING):

- A. APPROVAL OF THE CLAIMS LISTS**
- B. DISCUSS AND CONSIDER NOVEMBER 2020 FINANCIALS PRESENTED BY RSMEACHAM CPA'S**
- C. DISCUSS AND CONSIDER CITY PROPERTY, PARCEL ID #0180-00-061-003-0-000-00.**
- D. DISCUSS AND CONSIDER APPROVAL OF THE 2021 HOLIDAY SCHEDULE**
- E. DISCUSS AND CONSIDER APPROVAL OF THE 2021 COUNCIL MEETING SCHEDULE**
- F. DISCUSS AND CONSIDER APPROVAL OF RESOLUTION 2020-011 OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, NOTIFYING THE SECRETARY OF THE ALFALFA COUNTY ELECTION BOARD THAT THERE WILL BE A NONPARTISAN GENERAL ELECTION FOR THE ELECTION OF CERTAIN ELECTED OFFICIALS ON TUESDAY, APRIL 6, 2021; PROVIDING FOR THE DATES OF THE FILING PERIOD FOR SUCH GENERAL ELECTION, THE OFFICES TO BE FILLED AT SUCH GENERAL ELECTION AND THE QUALIFICATIONS FOR OFFICE.**
- G. DISCUSS AND CONSIDER A QUOTE OF \$13,975.00 FROM CHIEF FIRE & SAFETY CO. FOR (2) DRAGER- SCBA, PSS 7000 BACKFRAME WITH HEIGHT ADJUSTMENT, FLOATING BACK SUPPORT, QC QUICK DISCONNECT, 4500 PSI, 45 MINUTE CARBON CYLINDER, INTEGRATED PASS, FPS 7000 FACEMASK WITH HEADS-UP DISPLAY, AND FPS-COM 7000 P18 VOICE AMP COMMUNICATION, TEAM TALK, AND MASK BAG, AND (3) DRAGER- 4500 PSI, 45 MINUTE CLEAR CARBON CYLINDER, WITH QC QUICK DISCONNECT.**
- H. CONSIDER CONVENING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:**
 - THE EMPLOYMENT, HIRING, APPOINTMENT, AND BENEFITS OR THE BEST QUALIFIED LIBRARIAN CANDIDATE. THIS EXECUTIVE SESSION PERMITTED BY (25 O.S. 307 (B) (1).)**
- I. VOTE TO CONVENE OR NOT CONVENE INTO EXECUTIVE SESSION.**
- J. VOTE TO ACKNOWLEDGE RETURN TO REGULAR SESSION**
- K. CONSIDER TO TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

MANAGER'S REPORT

NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, DECEMBER 8, 2020, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK



CITY OF CHEROKEE
112 N. GRAND AVE, CHEROKEE, OK 73728
P (580) 596-3052 | F (580) 596-2878

City Manager's Report

Date: December 9, 2020
To: Honorable Mayor and Council Members
From: Michael Jones, City Manager
Subject: Manager's Report

"YOU WILL NEVER KNOW HOW MUCH IT COST THE PRESENT GENERATION TO PRESERVE YOUR FREEDOM!

I HOPE YOU WILL MAKE A GOOD USE OF IT."

JOHN ADAMS

Cherokee Development Authority

- The main water meter for the RO Plant has been replaced and is working properly.
- Meters at each water well have been calibrated and are working properly.
- Mapping of sewer system is complete

City of Cherokee

- Parks and Streets
 - Working to clean curbs and fill holes
- Personnel
 - Interviews have been conducted for Librarian position.
 - T.J. Hall has been hired as a Police Officer for the City of Cherokee.
 - Christmas Party for City Employees has been canceled due to COVID. The City purchased a ham for all full-time employee. Mayor Hawkins will be delivering hams Friday along with Christmas bonus
- Grants
 - Several months ago, it was reported that Amber applied for and we were awarded \$135,000 in loan forgiveness for new water meters. After learning more about the loan forgiveness program, it was discovered that our project was labeled as a phase 2 project. Due to the number of phase 1 projects OWRB received, they will not be funding any phase 2 projects.
 - I am still exploring ways to fund new water meters.
- Fire Department
 - Large TV and sound bar have been purchased for FD Training Room.
 - Emergency Responder class has begun. They will be meeting twice a week until class is complete.

- City Clerk

**City of Cherokee
Permits and Licensing
2020**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Fees	Money Collected	
Contractor License	0	1	2	1	0	2	1	1	1	0	0			9 \$	10.00 \$	90.00 \$
Plumbing License	0	0	0	0	0	0	1	1	0	0	0			1 \$	20.00 \$	20.00 \$
Electrical License	0	0	1	0	0	0	0	0	0	0	0			1 \$	- \$	- \$
Specialized Contractor **	0	0	0	0	0	0	0	0	0	0	0	0		0 \$	50.00 \$	- \$
Peddlers License *** Daily	2	1	0	1	2	1	1	0	4	2	0			14 \$	5.00 \$	70.00 \$
*** Monthly	0	0	0	0	1	0	0	0	0	0	0			1 \$	20.00 \$	20.00 \$
*** Annual	0	0	0	0	0	1	0	0	0	0	0			1 \$	75.00 \$	75.00 \$
Dispensary License	0	0	0	0	0	2	0	0	0	1	0			3 \$	600.00 \$	1,800.00 \$
Cultivation License	1	0	0	0	0	0	0	0	0	0	0			1 \$	1,500.00 \$	1,500.00 \$
Alcoholic Beverage License	0	0	0	0	0	0	0	0	0	0	0	1		1 \$	100.00 \$	100.00 \$
Building Permit	1	3	2	2	3	6	4	1	4	3	1			30 \$	25.00 \$	750.00 \$
Cemetery Permits	0	0	0	3	3	1	0	0	0	0	5			12 \$	5.00 \$	60.00 \$
Animal Permits	1	4	8	2	4	0	3	4	1	5	3			35 \$	4.00 \$	140.00 \$
UTV Permits	0	0	1	1	5	3	3	0	0	1	1			15 \$	40.00 \$	600.00 \$
															Total	\$ 5,995.00

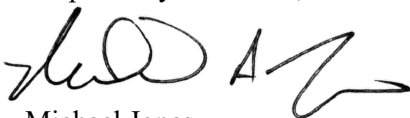
** Specialized includes: Tree trimming, Roofing, Glass, etc.
*** Peddler's License: Daily \$5, Monthly \$20, Annually \$75

Repealed Chapter 5 Section 5-113/04-08-2020

- Police Department
 - One police car has been completed. The remaining two will be complete before Christmas.

Thank you for the opportunity to serve!

Respectfully submitted,



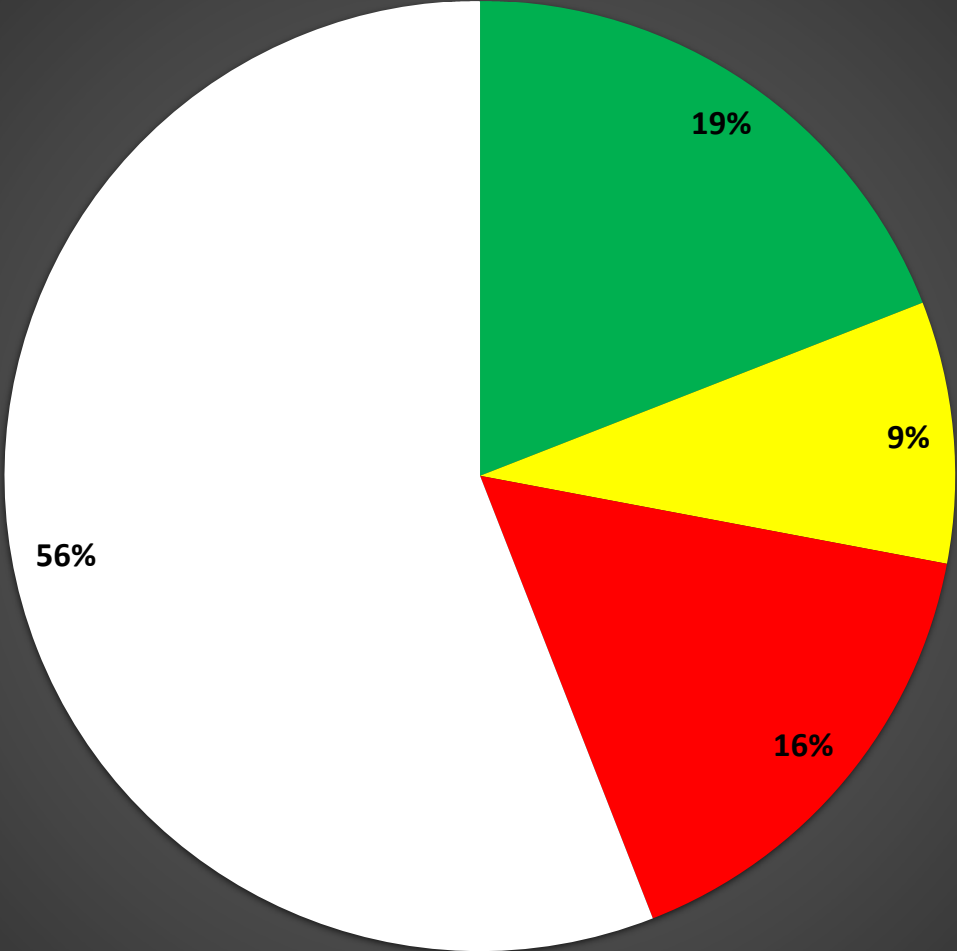
Michael Jones
City Manager

FY 2020 FINE REVENUE

Month	Year	Fine Amount
January	2020	\$1,950.00
February	2020	\$3,945.00
March	2020	\$395.00
April	2020	\$610.00
May	2020	\$3,420.00
June	2020	\$2,860.00
July	2020	\$4,150.00
August	2020	\$3,180.00
September	2020	\$3,380.00
October	2020	\$730.00
November	2020	\$3,155.00
December	2020	

TOTALS \$27,775.00

SL-RAT RESULTS CHEROKEE 2020



GOOD FAIR POOR BLOCK

