

**NOTICE OF A REGULAR MEETING OF THE  
CHEROKEE DEVELOPMENT AUTHORITY  
112 NORTH GRAND  
CHEROKEE, OK 73728  
WEDNESDAY, JULY 22nd, 2020 at 6:00 P.M.**

**CALL TO ORDER: MAYOR KAREN HAWKINS**

- A. PLEDGE OF ALLEGIANCE**
- B. INVOCATION**
- C. ROLL CALL—AMBER K. WILHITE**
- D. APPROVAL OF MINUTES FROM THE JUNE 24TH, 2020, REGULAR MEETING**
- E. APPROVAL OF MINUTES FROM THE JULY 8<sup>TH</sup>, 2020 REGULAR MEETING**

**BUSINESS (TO DISCUSS AND POSSIBLE TAKE ACTION ON THE FOLLOWING):**

- A. APPROVAL OF THE CLAIMS LISTS**
- B. CONSIDER AND DISCUSS JUNE 2020 FINANCIALS PRESENTED BY RSMEACHAM CPA'S**

**MANAGER'S REPORT**

**NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)**

**ADJOURNMENT**

**ATTEST:**

**FILED IN THE OFFICE OF THE CITY OF CHEROKEE, JULY 21ST, 2020 AT 4:00 P.M.**

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**AMBER K. WILHITE, CITY CLERK**

**NOTICE OF A REGULAR MEETING  
OF THE CITY OF CHEROKEE  
112 NORTH GRAND CHEROKEE, OK 73728  
WEDNESDAY, JULY 22ND, 2020  
IMMEDIATELY FOLLOWING THE CDA MEETING**

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**CITY OF CHEROKEE**  
112 N. GRAND AVE, CHEROKEE, OK 73728  
P (580) 596-3052 | F (580) 596-2878

## City Manager's Report

Date: July 22, 2020  
To: Honorable Mayor and Council Members  
From: Michael Jones, City Manager  
Subject: Manager's Report

*"WHETHER THESE ARE THE BEST OF TIMES OR THE WORST OF TIMES, IT'S THE ONLY TIME WE'VE GOT."*

ART BUCHWALD

### Cherokee Development Authority

- Annual Training / Recertification
  - Mike Cloyd is currently in training to receive his "Class B" Water License. This license is required to operate our RO Plant. To this point, we have been operating off Kendal's license. Although this makes our operation legal, DEQ strongly advises that the primary operator of the RO Plant hold a Class B Water License.
  - Matt Tucker (D Water & D Sewer) will be attending training to receive his "Class C" Water License August 20 – 21 in Elk City.
  - Ryan Hoggard (C Water, C Water Lab & D Sewer) and Andy Stifler (D Water & D Sewer) will be attending their recertification training in Elk City on August 20.
  - Kendall (B Water, B Lab & C Sewer) will be attending his recertification training in Elk City on August 21.
- The City is currently monitoring AEC Peak Days. During Peak hours we are minimizing electricity with the hope of lowering the rate we are charged electricity next year.

### City of Cherokee

- Personnel
  - Lloyd Cross injured his left shoulder while handing a rifle to another officer. He has a preexisting injury, but since it happened at work a Workman's Comp claim was filed.
- City Hall
  - Floors will be stripped and waxed this weekend.
- Community
  - Working with NextLink Internet to offer another internet option to the community.
  - They will be installing antennas on both the North and South Water Towers
  - In lieu of rent, will provide 20 MB of data to the following locations:
    - Library (saving the City \$960 per year)

- RO Plant (saving the City \$1,010 per year)
    - Airport (saving the City \$480 per year)
    - Swimming Pool (providing new service to community)
  - This has the potential of bringing additional job opportunities to the area.
- Swimming Pool
  - The City budgeted \$20,000 for the swimming pool. With only one month remaining, we have spent \$4,623.41 to date. We are projected to save over \$10,000 in pool operations this year.
- Cemetery
  - AEC did not have compatible software to print the cemetery maps. Big Slick (Alva) is printing and laminating a new cemetery map. Total cost of new map is \$400.
  - Cemetery signs have been installed, showing citizens what section/addition of the cemetery they are in.
- Fire Department
  - The Fire Department currently has a 100lb ice maker. This ice maker is not producing enough ice to keep ice on all fire trucks. A 300lb ice maker with a 550lb ice bin has been ordered for \$3,500 (paid for out of Emergency Services account). The old ice maker will be moved to the Armory for the City Crew, who were in desperate need of an ice maker.
- Fire Marshal
  - There is a small group of citizens who are lobbying for the City of Cherokee to contract with an independent Fire Inspector within city limits.
    - After talking to our Fire Chief, Clint Ream and the Oklahoma State Fire Marshal, I do not support this move.
    - There is no specific reason or problems we have had utilizing the State Fire Marshal, and by doing so we could be held liable for lawsuits.
    - If we have problems in the future, a contract with an independent fire inspector could be an option. At this time, I do not feel that move would be in the best interest of the City.