

**NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, AUGUST 12TH, 2020, at 6:00 P.M.**

CALL TO ORDER: MAYOR KAREN HAWKINS

- A. PLEDGE OF ALLEGIANCE**
- B. INVOCATION**
- C. ROLL CALL—AMBER K. WILHITE**
- D. APPROVAL OF MINUTES FROM THE JUNE 24TH, 2020, REGULAR MEETING**
- E. APPROVAL OF MINUTES FROM THE JULY 22ND, 2020, REGULAR MEETING**

BUSINESS (TO DISCUSS AND POSSIBLE TAKE ACTION ON THE FOLLOWING):

- A. APPROVAL OF THE CLAIMS LISTS**

MANAGER'S REPORT

NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, AUGUST 11THST, 2020, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK

**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND CHEROKEE, OK 73728
WEDNESDAY, AUGUST 12TH, 2020
IMMEDIATELY FOLLOWING THE CDA MEETING**

CALL TO ORDER: MAYOR KAREN HAWKINS

- A. ROLL CALL—AMBER K. WILHITE**
- B. APPROVAL OF MINUTES FROM THE JUNE 24TH, 2020, REGULAR MEETING**
- C. APPROVAL OF MINUTES FROM THE JULY 22TH, 2020, REGULAR MEETING**

BUSINESS (TO DISCUSS AND POSSIBLE TAKE ACTION ON THE FOLLOWING):

- A. APPROVAL OF THE CLAIMS LISTS.**
- B. CONSIDER AN ORDINANCE, ORDINANCE 2020-004 , OF THE BOARD OF CITY COUNCIL FOR THE CITY OF CHEROKEE, OKLAHOMA, AMENDING THE CHEROKEE MUNICIPAL CODE 2020, NAMELY CHAPTER 4, ARTICLE 1, DIVISION 2, ENTITLED “DOG AND CAT VACCINATION, TAGS AND TAX”, BY THE AMENDMENT OF SUBSECTION D OF SECTION 4-121 ENTITLED “DOG AND CAT REGISTRATION, TAG”, AMENDING THE IMMUNIZATION PERIOD CONSISTENT WITH THE VACCINE’S EFFECTIVENESS PERIOD; PROVIDING FOR REPEALER, SAVINGS, CODIFICATION, SEVERABILITY; PENALTY; AND DECLARING AN EMERGENCY.**
- C. CONSIDER DECLARING ABOVE ORDINANCE AN EMERGENCY.**
- D. CONSIDER AN ORDINANCE, ORDINANCE 2020-005, OF THE CITY COUNCIL FOR THE CITY OF CHEROKEE, OKLAHOMA, AMENDING THE CHEROKEE MUNICIPAL CODE 2020, NAMELY CHAPTER 15, SECTION 15-709, PROVIDING FOR SPECIAL PERMITS FOR PARKING NON-MOTOR VEHICLES AND TRAILERS; PROVIDING FOR A NEW SECTION 15-709A ENTITLED “PARKING PERMITTED ONLY FOR MOTOR VEHICLES HIGHWAY 68/11/GRAND AVENUE UNLESS SPECIAL PERMIT IS ISSUED”; PROVIDING FOR THE AMENDMENT OF CHAPTER 18, SECTION 15-709, PROVIDING FOR A MAXIMUM PRICE FOR THE SPECIAL PERMIT, AUTHORIZING THE CITY MANAGER TO SET THE PRICE AND PROVIDING FOR CONSISTENCY; PROVIDING FOR REPEALER, SAVINGS, CODIFICATION, SEVERABILITY; PENALTY; AND DECLARING AN EMERGENCY.**
- E. CONSIDER DECLARING ABOVE ORDINANCE AN EMERGENCY.**
- F. DISCUSS AN ORDINANCE, ORDINANCE 2020-006, OF THE CITY COUNCIL FOR THE CITY OF CHEROKEE, OKLAHOMA, AMENDING THE CHEROKEE MUNICIPAL CODE 2020, NAMELY CHAPTER 12, SECTION 12-263G, PROVIDING FOR A FIVE FOOT (5’) SETBACK FOR ACCESSORY BUILDINGS FROM THE REAR LOT LINE IN THE R-G RESIDENTIAL DISTRICT AND FURTHER AMENDING CHAPTER 12, SECTION 12-273 BY THE ADDITION OF A NEW SUBSECTION G, PROVIDING FOR A FIVE FOOT (5’) SETBACK FOR ACCESSORY**

BUILDINGS FROM THE REAR LOT LINE IN THE R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT; PROVIDING FOR REPEALER, SAVINGS, CODIFICATION, SEVERABILITY; AND DECLARING AN EMERGENCY.

MANAGER'S REPORT

NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, AUGUST 11, 2020, AT 4:00 P.M.

AMBER K. WILHITE, CITY CLERK



CITY OF CHEROKEE
112 N. GRAND AVE, CHEROKEE, OK 73728
P (580) 596-3052 | F (580) 596-2878

City Manager's Report

Date: August 12, 2020
To: Honorable Mayor and Council Members
From: Michael Jones, City Manager
Subject: Manager's Report

"COMING TOGETHER IS A BEGINNING. KEEPING TOGETHER IS PROGRESS. WORKING TOGETHER IS SUCCESS."

HENRY FORD

Cherokee Development Authority

- Master Water Plan
 - As part of the Guernsey master water plan, our waterlines were walked July 28th – 30th to locate unknown leaks. The following was discovered:
 - Water Main – Between 6th & 7th Street on Penn Ave
 - Fire Hydrant – 4th & Penn
 - Fire Hydrant – 10th & Penn
 - Fire Hydrant – 11th & Kansas
 - Fire Hydrant – Main St at Alley (old AEC Building)
- Worth Hydrochem completed work on Telemetry radio-reads for water towers and water wells.
- Motor to Well #2 is inoperable. Will be sending to be refurbished on Friday for \$2,500. Once complete, Cherokee will have all 4 water wells working properly.
- Weather permitting, we will order a cement truck for Thursday, Aug 20th to repair streets.
- Traffic Signals Inc. will be in Cherokee Wed or Thu to fix flashing lights. While in Cherokee they will replace the remaining traffic lights to LED.
- Having issues with generator at Ginder Lift station and Lagoons. NW Electric will trouble shoot generator at Ginder Lift station and Clifford Power will trouble shoot Lagoon generator.
- I spoke with Cole Bond with Cardinal Engineering. Completing the design on Phase 1 of the Ohio Street project is his top priority. It is taking more time due to stormwater drainage in that area. I have reiterated that we want to ensure we address the stormwater drainage, not add to the existing problem.

City of Cherokee

- Personnel
 - Several employees are taking annual leave during the months of August. Reminder, I will be gone August 24th – 28th. There is a meeting scheduled for August 26th.
 - Update on Lloyd Cross – waiting on Workman’s Comp to approve a MRI. Dr. Newton won’t release to full duty until he sees results of MRI.

- City Property
 - Problem with air temperature in Police Department is directly related to only having one layer of bricks. I will begin the process of getting quotes to frame and insulate the exterior walls.
 - AEC has ended their lease of the Baker Building. It will be the City’s responsibility going forward. In addition to electricity, insurance for the building will cost the City \$1350 annually. It will be \$30 to clean. I suggest we rent building for \$80 (\$50 daily rental + \$30 housekeeping). At the conclusion of the rental an inspection for cleanliness will be conducted. If inspection is passed, the \$30 be returned.
 - Working with Sam Stein regarding the Railroad Right-of-Way.
 - 2013 Chevy Colorado is scheduled for a tune-up on 8/21. This vehicle has an odometer reading of 110,894 miles.

- Fire Department
 - Justin Lucas retired from the Cherokee Fire Department on July 1, 2020. Cody Gibson was voted onto the Department. Chas Patterson was promoted to Captain. Bryan Kimminau was promoted to Lieutenant. The Fire Department currently has 22 members, 6 of which are on probation.
 - There is a problem with the fire siren on South end of town. Company has been called and we are on the list to be repaired.

- Police Department
 - Air conditioner on Tahoe is not working. Repairs are scheduled to occur on 8/21. This vehicle has an odometer reading of 111,806 miles.
 - Called Bob Moore and spoke with Fleet Manager John Tracy. I was told that VIN’s have been assigned and are vehicles are scheduled to be built, beginning 9/21 and we should expect a delivery date of mid-October.

FY 2020 FINE REVENUE

Month	Year	Fine Amount	Fine Paid	Balance
July	2019	\$2,018.00	\$1,114.00	\$904.00
August	2019	\$1,964.00	\$1,479.00	\$485.00
September	2019	\$450.00	\$130.00	\$320.00
October	2019	\$2,000.00	\$1,160.00	\$840.00
November	2019	\$1,285.00	\$1,100.00	\$185.00
December	2019	\$1,993.00	\$1,094.00	\$899.00
January	2020	\$1,720.00	\$765.00	\$955.00
February	2020	\$3,945.00	\$695.00	\$3,250.00
March	2020	\$395.00	\$185.00	\$210.00
April	2020	\$550.00	\$0.00	\$550.00
May	2020	\$3,360.00	\$0.00	\$3,360.00
June	2020	\$3,960.00	\$0.00	\$3,960.00
TOTALS		\$23,640.00	\$7,722.00	\$15,918.00

