

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 14th DAY OF OCTOBER 2020.

PRESENT:

KAREN HAWKINS, MAYOR  
JEREMY HICKMAN, MAYOR PRO-TEM  
LANCE MILLER, COUNCIL MEMBER  
DAVID COLLINS, MEMBER  
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

MICHAEL JONES, CITY MANAGER  
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNEIL  
TRACY REED, RS MEACHAMS, CPAS  
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KAREN HAWKINS CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KAREN HAWKINS DECLARED A QUORUM WAS PRESENT.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO APPROVE THE MINUTES FROM THE SEPTEMBER 9TH, 2020, MEETING.

AYE: LANCE MILLER	NAY: NONE	ABSENT: NONE	ABSTAIN: JEREMY HICKMAN
DAVID COLLINS			ADRIENNE WESSELS
KAREN HAWKINS			

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO APPROVE THE MINUTES FROM THE SEPTEMBER 23<sup>RD</sup>, 2020, MEETING.

AYE: LANCE MILLER	NAY: NONE	ABSENT: NONE	ABSTAIN: JEREMY HICKMAN
ADRIENNE WESSELS			DAVID COLLINS
KAREN HAWKINS			

LANCE MILLER THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO APPROVE THE CLAIMS LIST.

AYE: LANCE MILLER	NAY: NONE	ABSENT: NONE	ABSTAIN: NONE
JEREMY HICKMAN			
DAVID COLLINS			
ADRIENNE WESSELS			
KAREN HAWKINS			

TRACY REED PRESENTED THE SEPTEMBER 2020 FINANCIALS.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO APPROVE THE SEPTEMBER 2020 FINANCIALS.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED RESOLUTION 2020-009, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AND THE CHEROKEE DEVELOPMENT AUTHORITY, CONCERNING FUNDING PURSUANT TO THE CARES ACT AND THE CORONAVIRUS RELIEF FUND, CONFIRMING THAT IT IS THE POLICY OF THE CITY THAT LL PUBLIC SAFETY PERSONNEL COSTS ARE “SUBSTANTIALLY DEDICATED” TO THE COVID-19 RESPONSE EFFORTS OF THE CITY THROUGHOUT THE ONGOING STATE OF EMERGENCY.

JEREMY HICKMAN THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE RESOLUTION 2020-009.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED THE PARKHILL SMITH AND COOPER QUOTE OF \$3,500 FOR PROVIDING ENGINEERING SERVICES FOR THE PROPOSED CHEROKEE AMR SYSTEM.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO APPROVE THE PARKHILL SMITH AND COOPER QUOTE OF \$3,500 FOR PROVIDING ENGINEERING SERVICES FOR THE PROPOSED CHEROKEE AMR SYSTEM.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED THE APPROPRIATION AND USE OF \$50,000 FROM THE PROCEEDS OF THE CHEROKEE ELECTRICAL SYSTEM SALE FUND TO BE USED AS LOCAL MATCH FUNDING FOR CALENDAR YEAR 2020, AS RECOMMENDED THROUGH PUBLIC HEARING AS FOLLOWS:

- \$40,000 TO BE USED FOR SAFE ROUTES TO SCHOOL PROJECT
- \$10,000 TO BE USED FOR THE OHIO STREET IMPROVEMENT PROJECT

LANCE MILLER THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE RECEIVING THE RECOMMENDATION FOR THE APPROPRIATION AND USE OF \$50,000 FROM THE PROCEEDS OF THE CHEROKEE ELECTRICAL SYSTEM SALE FUND TO BE USED AS LOCAL MATCH FUNDING FOR CALENDAR YEAR 2020, AS RECOMMENDED THROUGH THE PUBLIC HEARING AS FOLLOWS:

- \$40,000 TO BE USED FOR SAFE ROUTES TO SCHOOL PROJECT
- \$10,000 TO BE USED FOR THE OHIO STREET IMPROVEMENT PROJECT

AND FOR THIS INFORMATION TO NOW BE REVIEWED BY THE WATCHDOG COMMITTEE.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED MOVING OR CANCELLING THE NOVEMBER 11<sup>TH</sup> AND NOVEMBER 25<sup>TH</sup> COUNCIL MEETING DATES TO NOVEMBER 18<sup>TH</sup>, 2020, DUE TO HOLIDAYS.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO HAVE ONE MEETING ON NOVEMBER 18<sup>TH</sup>, 2020, DUE TO HOLIDAYS.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

#### MANAGER'S REPORT

MICHAEL JONES PRESENTED THE FOLLOWING:

- APPLICATION FOR NODA REAP GRANT WAS SUBMITTED TODAY. IF APPROVED, THIS WILL PAY FOR CONSTRUCTION OF THE WATERLINE FROM HIGH SCHOOL TO ELEMENTARY SCHOOL, TO INCLUDE THE SPORTS COMPLEX.
- MIKE WILL HAVE A MEETING ABOUT THE NEXT WATER METERS WITH RADIO READS TOMORROW.
- TO DATE, MIKE HAS CONTACTED 6 COMPANIES FOR QUOTES TO REPLACE EMERGENCY GENERATOR AT THE LAGOONS. ONLY TWO COMPANIES HAVE RESPONDED. MIKE HAS RECEIVED ONE QUOTE AND IS WAITING ON THE SECOND. WE ARE HOPEFUL THAT THIS WILL BE ON THE AGENDA FOR THE NEXT MEETING.
- GUERNSEY UPDATE- MASTER WATER PLAN TO BE COMPLETED BY NOVEMBER 2<sup>ND</sup>.

NEW BUSINESS:

THERE BEING NO FURTHER BUSINESS, ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN TO ADJOURN THE MEETING AND ROLL WAS CALLED WITH THE FOLLOWING VOTE:  
(MEETING ADJOURNED AT 6:20 P.M.)

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
     JEREMY HICKMAN  
     DAVID COLLINS  
     ADRIENNE WESSELS  
     KAREN HAWKINS

ATTEST:

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AMBER K. WILHITE, CITY CLERK

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KAREN HAWKINS; MAYOR  
JEREMY HICKMAN; MAYOR PRO-TEM



TRACY REED PRESENTED THE SEPTEMBER 2020 FINANCIALS.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE THE SEPTEMBER 2020 FINANCIALS.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED RESOLUTION 2020-009, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AND THE CHEROKEE DEVELOPMENT AUTHORITY, CONCERNING FUNDING PURSUANT TO THE CARES ACT AND THE CORONAVIRUS RELIEF FUND, CONFIRMING THAT IT IS THE POLICY OF THE CITY THAT LL PUBLIC SAFETY PERSONNEL COSTS ARE “SUBSTANTIALLY DEDICATED” TO THE COVID-19 RESPONSE EFFORTS OF THE CITY THROUGHOUT THE ONGOING STATE OF EMERGENCY.

JEREMY HICKMAN THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO APPROVE RESOLUTION 2020-009.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED MOVING OR CANCELLING THE NOVEMBER 11<sup>TH</sup> AND NOVEMBER 25<sup>TH</sup> COUNCIL MEETING DATES TO NOVEMBER 18<sup>TH</sup>, 2020, DUE TO HOLIDAYS.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO HAVE ONE MEETING ON NOVEMBER 18<sup>TH</sup>, 2020, DUE TO HOLIDAYS.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

#### MANAGERS REPORT

MICHAEL JONES THEN PRESENTED THE FOLLOWING:

- STREETS
  - REPAIR TO 2<sup>ND</sup> STREET BRIDGE IS COMPLETE.
  - WE ONLY RECEIVED ONE BID FOR THE OHIO STREET PROJECT WHICH WAS \$90K OVER WHAT WAS ESTIMATED. WE HAVE 60 DAYS TO ACCEPT THE PROJECT. MIKE

IS LOOKING AT OTHER OPTIONS AND WILL HAVE ADDITIONAL INFORMATION AT THE NEXT MEETING.

- LEGAL
  - MIKE HAD THE DEPOSITION ON REITZ/ROBERTS CARPORT ON OCTOBER 6, 2020.
  
- COMMUNITY
  - MIKE HAD THE INITIAL MEETING ABOUT CREATING A WEBSITE FOR THE CITY OF CHEROKEE WITH WEB DESIGNERS FROM MAIN STREET.
  - WE HAVE BEGUN SELLING 2021 GOLF CART/UTV REGISTRATIONS AND PET LICENSES.
  
- PERSONNEL
  - SENECA WEST IS STILL UNABLE TO COME BACK TO WORK. SHE IS HOPING TO BEGIN WORKING HALF-DAYS IN THE NEAR FUTURE. TODD SWAFFORD (SEASONAL EMPLOYEE) IS NOW WORKING PART-TIME AT THE LIBRARY TO ASSIST NANCY HARMON.
  - COVID-19 UPDATE- ONE EMPLOYEE IS IN QUARANTINE AND ONE IS AT HOME WAITING ON TEST RESULTS.
  
- CITY PROPERTY
  - OMAG WAS HERE TO EVALUATE THE CHEVY COLORADO AFTER ACCIDENT.
  
- FIRE DEPARTMENT
  - NEW SEWER LINE FOR FIRE DEPARTMENT.
  - MIKE REPORTED ON VEHICLE ACCIDENT ON OCTOBER 11<sup>TH</sup>.
  
- POLICE DEPARTMENT
  - CPD RECEIVED AN IPAD FROM THE DEPARTMENT OF MENTAL HEALTH TO ALLOW ONLINE EVALUATIONS.
  - ALL EQUIPMENT FOR THE NEW POLICE VEHICLES HAS BEEN DELIVERED TO OKC FOR INSTALLATION. ONCE EQUIPMENT IS INSTALLED, THEY WILL BE TAKEN TO ALVA TO HAVE GRAPHICS PUT ON THEM.
  - REAR WINDOW WAS SHATTERED IN THE DODGE CHARGER. WE WILL BE TAKING IT TO ALVA TO HAVE WINDOW REPLACED ALONG WITH THE REAR FENDER.
  - YEAR-TO-DATE- POLICE HAS BROUGHT IN \$16,053.45 THROUGH CITATIONS/COURT FEES/ABERDEEN COLLECTIONS
  - RYAN MCNEIL PRESENTED THE MONTHLY POLICE REPORT
  
- CITY CLERK
  - AMBER WILHITE PRESENTED THE SEPTEMBER PERMITS AND LICENSES.

NEW BUSINESS:

THERE BEING NO FURTHER BUSINESS, LANCE MILLER THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO ADJOURN THE MEETING. ROLL WAS CALLED WITH THE FOLLOWING VOTE: (MEETING ADJOURNED AT 7:03P.M.)

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ATTEST:

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AMBER K. WILHITE, CITY CLERK

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KAREN HAWKINS; MAYOR  
JEREMY HICKMAN; MAYOR PRO-TEM