

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 18th DAY OF NOVEMBER 2020.

PRESENT:

KAREN HAWKINS, MAYOR  
JEREMY HICKMAN, MAYOR PRO-TEM  
LANCE MILLER, COUNCIL MEMBER  
DAVID COLLINS, COUNCIL MEMBER  
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

MICHAEL JONES, CITY MANAGER  
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN HOGGARD  
RYAN MCNEIL  
CHASE PHILLIPS, RS MEACHAM CPAS  
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KAREN HAWKINS CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KAREN HAWKINS DECLARED A QUORUM WAS PRESENT.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE MINUTES FROM THE OCTOBER 28TH 2020, MEETING.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO APPROVE THE CLAIMS LIST.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

CHASE PHILLIPS THEN PRESENTED THE OCTOBER 2020 FINANCIALS.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LANCE MILLER TO APPROVE THE OCTOBER 2020 FINANCIALS.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDER APPROVAL OF RESOLUTION 2020-009 OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, TO EXECUTE AUTHORIZING OMAG TO DISTRIBUTE ESCROW ACCOUNT FUNDS TO THE CITY OF CHEROKEE.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO APPROVE RESOLUTION 2020-009 TO LEAVE ESCROW MONIES AT OMAG.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

#### MANAGER'S REPORT

MICHAEL JONES PRESENTED THE FOLLOWING:

- MIKE RECEIVED THE DRAFT MASTER WATER PLAN FROM GUERNSEY.
- THE MAIN WATER METER FOR THE RO PLANT IS INOPERABLE. A NEW METER HAS BEEN ORDERED WILL COST \$5,365.33. NEW METER ARRIVED NOVEMBER 18<sup>TH</sup>.
- METERS AT EACH WATER WELL ARE SCHEDULED TO BE CALIBRATED ON 12-3-2020.
- LAGOON GENERATOR HAS BEEN ORDERED.
- DEQ NOTICE OF VIOLATION WAS DISCUSSED.

#### NEW BUSINESS:

THERE BEING NO FURTHER BUSINESS, DAVID COLLINS THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO ADJOURN THE MEETING AND ROLL WAS CALLED WITH THE FOLLOWING VOTE: (MEETING ADJOURNED AT 6:16 P.M.)

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ATTEST:

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AMBER K. WILHITE, CITY CLERK

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KAREN HAWKINS; MAYOR  
JEREMY HICKMAN; MAYOR PRO-TEM

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 18th DAY OF NOVEMBER 2020.

PRESENT:

KAREN HAWKINS, MAYOR  
JEREMY HICKMAN, MAYOR PRO-TEM  
LANCE MILLER, COUNCIL MEMBER  
DAVID COLLINS, COUNCIL MEMBER  
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

MICHAEL JONES, CITY MANAGER  
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNEIL  
CHASE PHILLIPS, RS MEACHAM CPAS  
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KAREN HAWKINS CALLED THE MEETING TO ORDER AT 6:16 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KAREN HAWKINS DECLARED A QUORUM WAS PRESENT.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY KAREN HAWKINS, TO APPROVE THE MINUTES FROM THE OCTOBER 14<sup>TH</sup>, 2020 GRANT MATCH PUBLIC HEARING MEETING.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO APPROVE THE MINUTES FROM THE OCTOBER 28<sup>TH</sup>, 2020 REGULAR CITY OF CHEROKEE MEETING.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE CLAIMS LIST.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

CHASE PHILLIPS THEN PRESENTED THE OCTOBER 2020 FINANCIALS.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS TO APPROVE THE OCTOBER 2020 FINANCIALS.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDER APPROVAL OF RESOLUTION 2020-009 OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, TO EXECUTE AUTHORIZING OMAG TO DISTRIBUTE ESCROW ACCOUNT FUNDS TO THE CITY OF CHEROKEE.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE RESOLUTION 2020-009 TO LEAVE ESCROW MONIES AT OMAG.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED DECLARING THE 2008 FORD TRUCK (VIN#9152) SURPLUS.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE DECLARING THE 2008 FORD TRUCK (VIN#9152) SURPLUS AND OPEN FOR BID.

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED APPROVAL OF ORDINANCE NO. 2020-008, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, REPEALING CHAPTER 4, SECTION 4-200A OF THE CHEROKEE MUNICIPAL CODE 2020 LIMITING THE NUMBER OF DOGS AND CATS PERMITTED PER HOUSEHOLD IN THE CITY LIMITS; DECLARING AN EMERGENCY

JEREMY HICKMAN THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO APPROVE ORDINANCE 2020-008 WHICH REPEALS CHAPTER 4, SECTION 4-200A OF THE CHEROKEE MUNICIPAL CODE 2020 LIMITING THE NUMBER OF DOGS AND CATS PERMITTED PER HOUSEHOLD IN CITY LIMITS.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

LANCE MILLER THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO APPROVE DECLARING ORDINANCE 2020-008 AN EMERGENCY.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED APPROVAL OF RESOLUTION 2020-010 OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, CONCERNING AIRPORT FENCING, SPECIFICALLY AN AMENDMENT, AMENDMENT NO. 3 TO THE OWNER-ENGINEER AGREEMENT BETWEEN THE CITY OF CHEROKEE AND CEC CORPORATION REGARDING AIRPORT IMPROVEMENTS, IN WHICH SAID AMENDMENT SPECIFIES THE INSTALLATION OF PERIMETER FENCING AND GATES AS PER AIP 3-40-0016-012-2021.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE RESOLUTION 2020-010.

AYE: LANCE MILLER NAY: DAVID COLLINS ABSENT: NONE ABSTAIN: NONE  
JEREMY HICKMAN  
ADRIENNE WESSELS  
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED CITY PROPERTY, PARCEL ID #0180-00-061-003-0-000-00.

PARCEL DISCUSSION DIES DUE TO LACK OF A MOTION.

COUNCIL CONSIDERED CONVENING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- THE EMPLOYMENT, HIRING, APPOINTMENT, AND BENEFITS OR THE BEST QUALIFIED POLICE OFFICER CANDIDATE. THIS EXECUTIVE SESSION PERMITTED BY (25 O.S. 307 (B) (1).)
- THE DISCUSSION OF A SHARED EMPLOYEE WITH THE CITY OF ALVA.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO CONVENE INTO EXECUTIVE SESSION AT 6:47 P.M.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO LEAVE EXECUTIVE SESSION AT 6:56 P.M.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO ACKNOWLEDGE RETURN TO REGULAR SESSION AT 6:56 P.M.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS TO APPROVE THE APPROVE THE HIRING OF A MOST QUALIFIED POLICE OFFICER CANDIDATE.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LANCE MILLER TO APPROVE THE EMPLOYEE BENEFITS DISCUSSED IN EXECUTIVE SESSION.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

NO ACTION WAS TAKEN ON THE SHARING OF AN EMPLOYEE WITH THE CITY OF ALVA.

## MANAGERS REPORT

MICHAEL JONES THEN PRESENTED THE FOLLOWING:

- COMMUNITY
  - CITY OF CHEROKEE WEBSITE AND APP PROPOSAL.
    - SOCS CURRENTLY HOSTS OVER 650 WEBSITES IN 14 STATES.
    - EXAMPLES: <https://www.alva.ok.org> | <https://www.crete.ne.gov> | <https://www.cityoflakequivira.org> (cell phone app available for review)
  - ANIMAL RABIES CLINIC BY DR. ERICA LEAGUE- LEAGUE MOBILE VETERINARY SERVICES. \$300 PLUS FEE PER ANIMAL. TWO SERVICES WILL BE OFFERED, RABIES ONLY OR FULL PET WELLNESS CHECK.
  - WATCHDOG COMMITTEE MET ON 11/18/2020 AND APPROVED RECOMMENDATIONS FROM COUNCIL.
- MEETINGS
  - OPEN MEETINGS EXEMPTION THAT ALLOWED COUNCIL TO MEET AND VOTE VIA TELEPHONE OR VIDEO-CONFERENCE EXPIRED SUNDAY, NOVEMBER 15, 2020.
- PARKS AND STREETS
  - MOWING SEASON IS OVER AND STREET CREW HAS BEEN WORKING ON STORM WATER DRAINAGE ISSUES.
  - RESIDENCES LOCATED AT 700 SOUTH OKLAHOMA AND 115 W. 7<sup>TH</sup> UTILIZE THE SAME WATER METER. THE HOME OWNER AT 700 SOUTH OKLAHOMA REQUESTED THIS BE ADDRESSED AND BOTH RESIDENCES HAVE THEIR OWN WATER METER. DUE TO THIS ISSUE BEING A FAULT OF THE CITY, WE WILL RUN A NEW WATERLINE AND INSTALL A SECOND WATER METER AT NO COST TO THE HOMEOWNERS. THIS PROJECT IS SCHEDULED TO BEGIN NEXT WEEK.
- PERSONNEL
  - INTERVIEWS HAVE BEEN CONDUCTED FOR POLICE OFFICER.
  - LIBRARIAN JOB ANNOUNCEMENT HAS BEEN POSTED.
- CITY PROPERTY
  - DURING MIKES LAST CONTACT WITH OUR FORMER LIBRARIAN, SENECA WEST, SHE PICKED OUT A COLOR SCHEME FOR A NEW AWNING FOR THE LIBRARY. THAT AWNING WAS ORDERED FOR A COST OF \$4,290. MIKE APPLIED FOR A GRANT THAT WOULD COVER \$500 OF THE PRICE OF AWNING. IF AWARDED, THE TOTAL COST TO THE CITY TO REPLACE THE LIBRARY AWNING WOULD BE \$3,790. TOWER.
- FIRE DEPARTMENT
  - RESEARCHING OPTIONS FOR AUDIO AND VISUAL TECHNOLOGY ADDED TO FIRE DEPARTMENT TRAINING ROOM TO SUPPORT FUTURE TRAINING.
- CITY CLERK
  - AMBER WILHITE PRESENTED THE PERMITS AND LICENSING REPORT.
- POLICE DEPARTMENT
  - AN UPDATE WAS GIVEN ON THE POLICE VEHICLES.
  - FY2020 FINE REVENUES WERE PRESENTED.
  - RYAN MCNEIL PRESENTED HIS MONTHLY POLICE REPORT



NEW BUSINESS:

THERE BEING NO FURTHER BUSINESS, ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO ADJOURN THE MEETING. ROLL WAS CALLED WITH THE FOLLOWING VOTE: (MEETING ADJOURNED AT 7:22 P.M.)

AYE: LANCE MILLER      NAY: NONE      ABSENT: NONE      ABSTAIN: NONE  
JEREMY HICKMAN  
DAVID COLLINS  
ADRIENNE WESSELS  
KAREN HAWKINS

ATTEST:

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AMBER K. WILHITE, CITY CLERK

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KAREN HAWKINS; MAYOR  
JEREMY HICKMAN; MAYOR PRO-TEM