

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 9TH DAY OF DECEMBER 2020.

PRESENT:

KAREN HAWKINS, MAYOR
JEREMY HICKMAN, MAYOR PRO-TEM
LANCE MILLER, COUNCIL MEMBER
DAVID COLLINS, COUNCIL MEMBER
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

MICHAEL JONES, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNEIL
TRACY REED, RS MEACHAM CPAS
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN
BRITTANY PRICE
BONNIE HAWORTH

MAYOR KAREN HAWKINS CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KAREN HAWKINS DECLARED A QUORUM WAS PRESENT.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE MINUTES FROM THE NOVEMBER 18TH 2020, MEETING.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO APPROVE THE CLAIMS LIST.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

TRACY REED WITH RS MEACHAM CPAS THEN PRESENTED THE NOVEMBER 2020 FINANCIALS.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN TO APPROVE THE NOVEMBER 2020 FINANCIALS.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL THEN HEARD BONNIE HAWORTH'S REQUEST TO CONSIDER A ONE-TIME WAIVING OF BRITTANY PRICE'S MONTHLY CITY OF CHEROKEE UTILITY BILL.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY DAVID COLLINS TO ALLOW A ONE-TIME WAIVER OF BRITTANY PRICE'S CITY OF CHEROKEE UTILITY BILL.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

MANAGER'S REPORT

MICHAEL JONES PRESENTED THE FOLLOWING:

- THE MAIN WATER METER FOR THE RO PLANT HAS BEEN REPLACED AND IS WORKING PROPERLY.
- METERS AT EACH WATER WELL HAVE BEEN CALIBRATED AND ARE WORKING PROPERLY.
- MAPPING OF THE SEWER SYSTEM IS COMPLETE.
- RECEIVED NOTIFICATION THAT THE NODA GRANT THAT THE CITY APPLIED FOR WAS DECLINED.

NEW BUSINESS:

THERE BEING NO FURTHER BUSINESS, ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO ADJOURN THE MEETING AND ROLL WAS CALLED WITH THE FOLLOWING VOTE:
(MEETING ADJOURNED AT 6:28 P.M.)

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

ATTEST:

AMBER K. WILHITE, CITY CLERK

KAREN HAWKINS; MAYOR
JEREMY HICKMAN; MAYOR PRO-TEM

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 9th DAY OF DECEMBER 2020.

PRESENT:

KAREN HAWKINS, MAYOR
JEREMY HICKMAN, MAYOR PRO-TEM
LANCE MILLER, COUNCIL MEMBER
DAVID COLLINS, COUNCIL MEMBER
ADRIENNE WESSELS, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

MICHAEL JONES, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

RYAN MCNEIL
TRACY REED, RS MEACHAM CPAS
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KAREN HAWKINS CALLED THE MEETING TO ORDER AT 6:28 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KAREN HAWKINS DECLARED A QUORUM WAS PRESENT.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO APPROVE THE MINUTES FROM THE NOVEMBER 18TH, 2020 REGULAR CITY OF CHEROKEE MEETING.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE CLAIMS LIST.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

TRACY REED WITH RS MEACHAM CPAS THEN PRESENTED THE NOVEMBER 2020 FINANCIALS.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LANCE MILLER TO APPROVE THE NOVEMBER 2020 FINANCIALS.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED CITY PROPERTY, PARCEL ID #0180-00-061-003-0-000-00.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, THAT IN REGARDS TO PARCEL ID#0180-00-061-003-0-000-00, THEY WOULD CONSIDER THE FOLLOWING:

DAMON HORNE, AFTER MAINTAINING SAID PARCEL ID#0180-00-061-003-0-000-00 FOR ONE YEAR WITHOUT INCIDENT AND IN PROPER CONDITION, WOULD BE ALLOWED TO BRING SAID PARCEL DISCUSSION BEFORE THE CURRENT CITY COUNCIL FOR THE PURCHASE PRICE OF \$10. THIS DISCUSSION WOULD BE REVIEWED IN DECEMBER OF 2021.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED THE 2021 HOLIDAY SCHEDULE.

JEREMY HICKMAN THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE THE 2021 HOLIDAY SCHEDULE.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED THE 2021 COUNCIL MEETING SCHEDULE.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE THE 2021 COUNCIL MEETING SCHEDULE.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED APPROVAL OF RESOLUTION 2020-011 OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, NOTIFYING THE SECRETARY OF THE ALFALFA COUNTY ELECTION BOARD THAT THERE WILL BE A NONPARTISAN GENERAL ELECTION FOR THE ELECTION OF CERTAIN ELECTED OFFICIALS ON TUESDAY, APRIL 6, 2021; PROVIDING FOR THE DATES OF THE FILING PERIOD FOR SUCH GENERAL ELECTION, THE OFFICES TO BE FILLED AT SUCH GENERAL ELECTION AND THE QUALIFICATIONS FOR OFFICE.

LANCE MILLER THEN MADE THE MOTION, SECONDED BY JEREMY HICKMAN, TO APPROVE RESOLUTION 2020-011.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL THEN DISCUSSED AND CONSIDERED A QUOTE OF \$13,975.00 FROM CHIEF FIRE & SAFETY CO. FOR (2) DRAGER- SCBA, PSS 7000 BACKFRAME WITH HEIGHT ADJUSTMENT, FLOATING BACK SUPPORT, QC QUICK DISCONNECT, 4500 PSI, 45 MINUTE CARBON CYLINDER, INTEGRATED PASS, FPS 7000 FACEMASK WITH HEADS-UP DISPLAY, AND FPS-COM 7000 P18 VOICE AMP COMMUNICATION, TEAM TALK, AND MASK BAG, AND (3) DRAGER- 4500 PSI, 45 MINUTE CLEAR CARBON CYLINDER, WITH QC QUICK DISCONNECT.

DAVID COLLINS THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE THE CHIEF FIRE & SAFETY CO. QUOTE OF \$13,975.00.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

COUNCIL CONSIDERED CONVENING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- THE EMPLOYMENT, HIRING, APPOINTMENT, AND BENEFITS OR THE BEST QUALIFIED LIBRARIAN CANDIDATE. THIS EXECUTIVE SESSION PERMITTED BY (25 O.S. 307 (B) (1).)

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO CONVENE INTO EXECUTIVE SESSION AT 6:54 P.M.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

LANCE MILLER THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO LEAVE EXECUTIVE SESSION AT 7:03 P.M.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LANCE MILLER, TO ACKNOWLEDGE RETURN TO REGULAR SESSION AT 7:03 P.M.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

JEREMY HICKMAN THEN MADE THE MOTION, SECONDED BY LANCE MILLER TO APPROVE THE HIRING OF A MOST QUALIFIED LIBRARIAN CANDIDATE AT THE RECOMMENDED SALARY.

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
JEREMY HICKMAN
DAVID COLLINS
ADRIENNE WESSELS
KAREN HAWKINS

MANAGERS REPORT

MICHAEL JONES THEN PRESENTED THE FOLLOWING:

- PARKS AND STREETS
 - WORKING TO CLEAN CURBS AND FILL HOLES.
- PERSONNEL
 - INTERVIEWS HAVE BEEN CONDUCTED FOR THE LIBRARIAN POSITION.
 - T.J. HALL HAS BEEN HIRED AS A POLICE OFFICER FOR THE CITY OF CHEROKEE.
 - CHRISTMAS PARTY FOR CITY EMPLOYEES HAS BEEN CANCELLED DUE TO COVID. THE CITY PURCHASED A HAM FOR ALL FULL-TIME EMPLOYEES. MAYOR HAWKINS WILL BE DELIVERING HAMS FRIDAY ALONG WITH CHRISTMAS BONUS.

- GRANTS
 - SEVERAL MONTHS AGO, IT WAS REPORTED THAT AMBER APPLIED FOR AND WE WERE AWARDED \$135,000 IN LOAN FORGIVENESS FOR NEW WATER METERS. AFTER LEARNING MORE ABOUT THE LOAN FORGIVENESS PROGRAM, IT WAS DISCOVERED THAT OUR PROJECT WAS LABELED AS A PHASE 2 PROJECT. DUE TO THE NUMBER OF PHASE 1 PROJECTS OWRB RECEIVED, THEY WILL NOT BE FUNDING ANY PHASE 2 PROJECTS.
 - MIKE IS EXPLORING OTHER WAYS TO FUND NEW WATER METERS.
- FIRE DEPARTMENT
 - A LARGE TV AND SOUND BAR HAVE BEEN PURCHASED FOR THE FD TRAINING ROOM.
 - EMERGENCY RESPONDER CLASS HAS BEGUN. THEY WILL BE MEETING TWICE A WEEK UNTIL THE CLASS IS COMPLETE.
- CITY CLERK
 - AMBER WILHITE PRESENTED THE PERMITS AND LICENSING REPORT.
- POLICE DEPARTMENT
 - AN UPDATE WAS GIVEN ON THE POLICE VEHICLES. ONE POLICE VEHICLE HAS BEEN COMPLETED. THE REMAINING TWO WILL BE COMPLETE BEFORE CHRISTMAS.
 - FY2020 FINE REVENUES WERE PRESENTED.
 - RYAN MCNEIL PRESENTED HIS MONTHLY POLICE REPORT

NEW BUSINESS:

THERE BEING NO FURTHER BUSINESS, ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY DAVID COLLINS, TO ADJOURN THE MEETING. ROLL WAS CALLED WITH THE FOLLOWING VOTE: (MEETING ADJOURNED AT 7:16 P.M.)

AYE: LANCE MILLER NAY: NONE ABSENT: NONE ABSTAIN: NONE
 JEREMY HICKMAN
 DAVID COLLINS
 ADRIENNE WESSELS
 KAREN HAWKINS

ATTEST:

AMBER K. WILHITE, CITY CLERK

KAREN HAWKINS; MAYOR
 JEREMY HICKMAN; MAYOR PRO-TEM